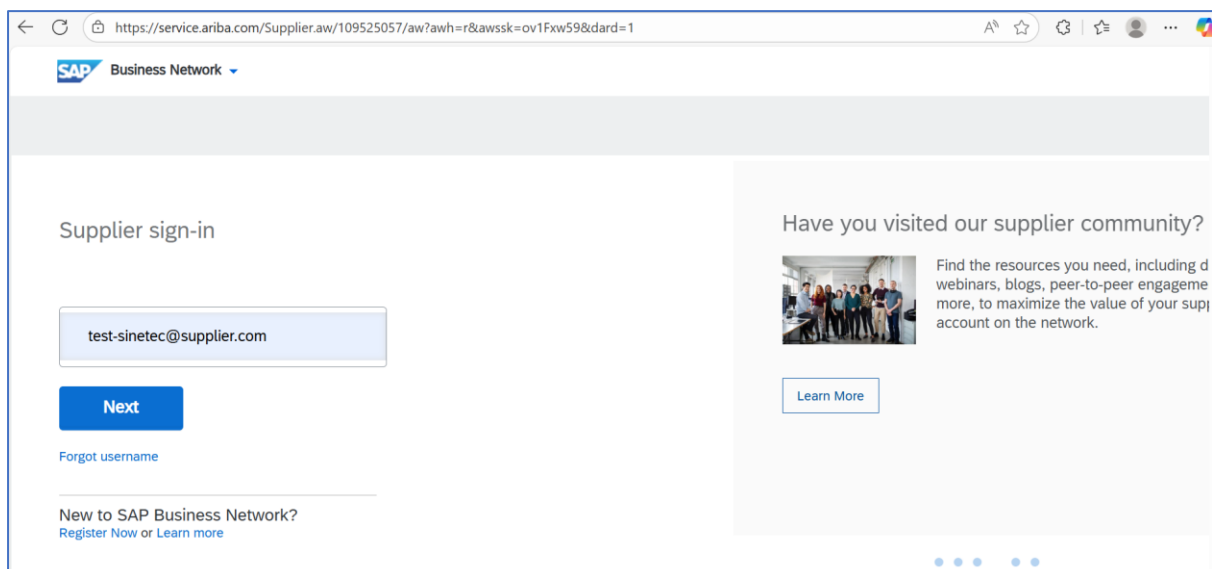


Create A Ship Notice In ARIBA Network

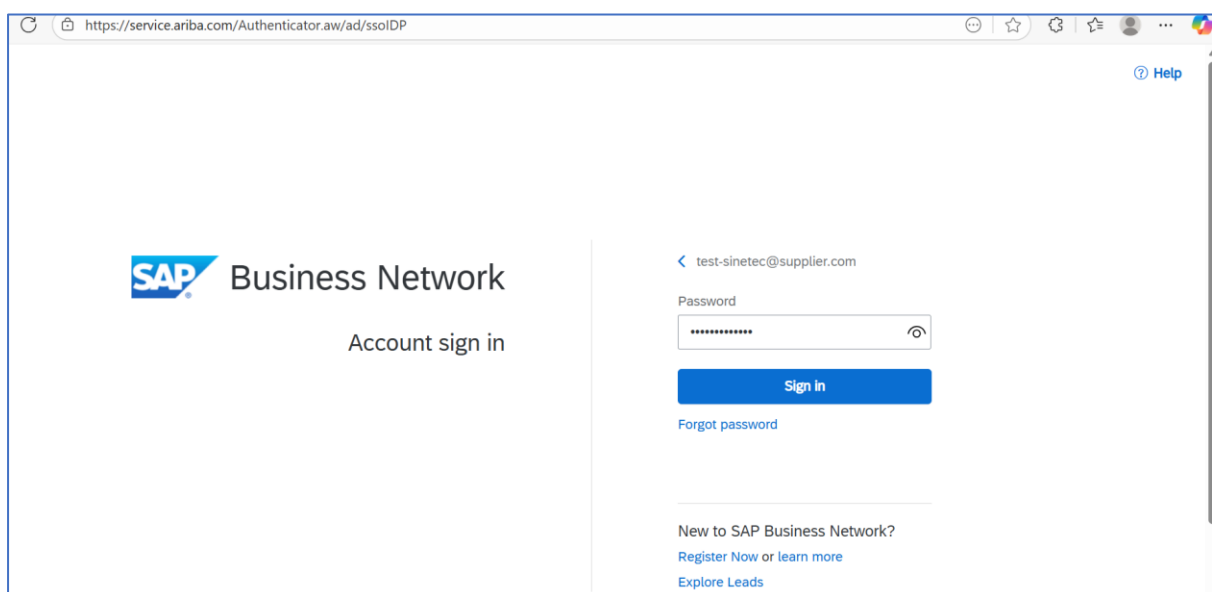
A Ship Notice, also called an Advance Ship Notice, is sent by the supplier through the Ariba Network to inform the buyer that the goods are ready to dispatch.

It provides advance information about the shipment, including ship quantities, tracking details, and the expected delivery date.

- To create Ship Notice in ARIBA Network, Log in using your ARIBA network credentials

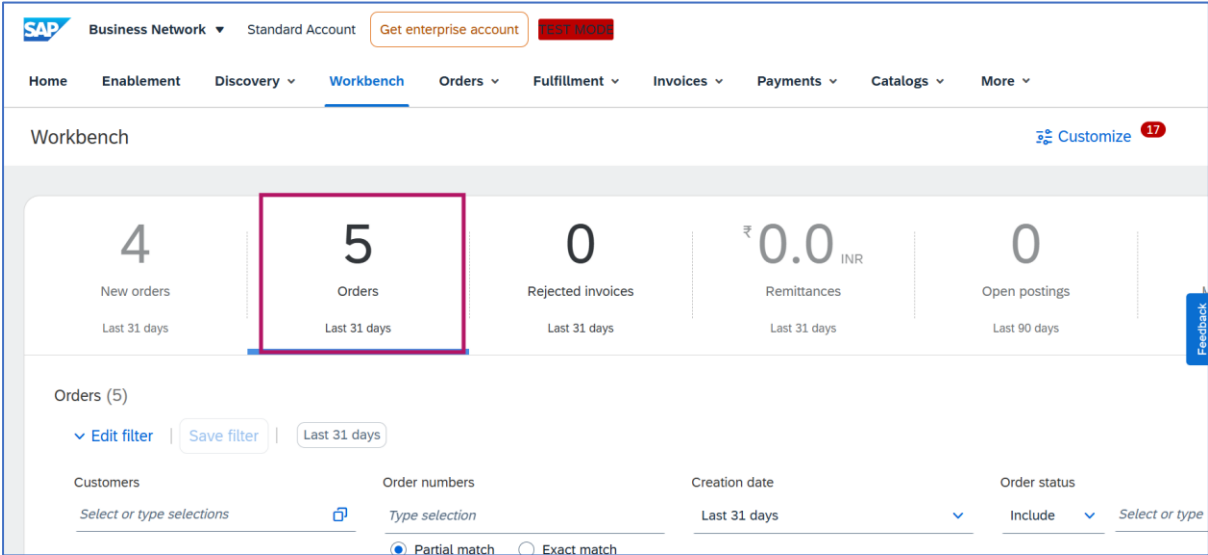


The screenshot shows the SAP Business Network Supplier sign-in page. The URL in the browser is <https://service.ariba.com/Supplier.aw/109525057/aw?awh=r&awssk=ov1Fw59&dard=1>. The page has a header with the SAP Business Network logo. The main content area is titled "Supplier sign-in". It features a text input field containing "test-sinetec@supplier.com" and a blue "Next" button. Below the button is a link "Forgot username". At the bottom, there is a section for "New to SAP Business Network?" with links "Register Now" and "Learn more". On the right side, there is a promotional banner titled "Have you visited our supplier community?" with a photo of a group of people and a "Learn More" button. The banner text says: "Find the resources you need, including d webinars, blogs, peer-to-peer engagemore, to maximize the value of your suppy account on the network."



The screenshot shows the SAP Business Network Account sign in page. The URL in the browser is <https://service.ariba.com/Authenticator.aw/ad/ssolDP>. The page has a header with the SAP Business Network logo. The main content area is titled "Account sign in". It features a text input field containing "test-sinetec@supplier.com" and a "Password" input field with a masked password "*****" and a toggle icon. Below the password field is a blue "Sign in" button. Below the button is a link "Forgot password". At the bottom, there is a section for "New to SAP Business Network?" with links "Register Now or learn more" and "Explore Leads". A "Help" link is visible in the top right corner.

- On the ARIBA Network dashboard, in the Home Tab, go to overview section, and click on Orders.



- All the orders will be displayed.
- Click on the order number against which Ship Notice is to be created.

Resend Fail				
Order Number	Customer	Amount	Date ↓	Order Status
0013010035	Air India Limited - TEST	₹180000 INR	Feb 9, 2026	New
0013010044	Air India Limited - TEST	₹10000 INR	Feb 5, 2026	New
0013010043	Air India Limited - TEST	₹5000 INR	Feb 5, 2026	New
0013010041	Air India Limited - TEST	₹2000 INR	Feb 3, 2026	Confirmed
0013010040	Air India Limited - TEST	₹1000 INR	Feb 3, 2026	Shipped



- Click on the Create Ship Notice option.

SAP Business Network Standard Account [Get enterprise account](#) **TEST MODE** RY

Purchase Order: 0013010041 Done

[Create Order Confirmation](#) [Create Ship Notice](#) [Create Invoice](#)

Order Detail **Order History**




From:
 Customer
 Air India Limited,
 Block 4, Vatika One-on-One,
 Gurugram
 Haryana 122007
 India
 Phone: +91 () 23422000
 Fax:

To:
 SINETEC AUTOMATION PRIVATE LIMITED
 CHINNA SUBBANNA LAYOUT, NO 19, FIRST FLOOR, SAIBAB
 COIMBATORE
 Delhi 641011
 India
 Phone:
 Fax:
 Email: raman.yadav@airindia.com

Purchase Order
 (Confirmed)
 0013010041
 Amount: 2,000.00 INR
 Version: 1

[Track Order](#)

Payment Terms
 0.000% 30
 30 days Due based on Doc. date

Routing Status: Acknowledged
 External Document Type: PO against Sourcing (ZPSO)
 Related Documents: 2026-27-001

- Enter the Packing Slip ID- Enter the original invoice number.
- Enter the Delivery date.

Ship Notice Header

SHIPPING

Packing Slip ID: * 13010041/2026-27

Invoice No.:

Requested Delivery Date: --

Ship Notice Type: Select

Shipping Date:

Delivery Date: * 11 Feb 2026

Gross Volume:

Gross Weight:

Unit:

Unit:

TRACKING

Carrier Name:

Service Level:

- In the attachment section, to upload any supporting documents, click Choose File, select your document, and then click Add Attachment.

ATTACHMENTS

Name	Size (bytes)	Content Type
☐ Packing slip 13010041.docx	27734	application/vnd.openxmlformats-officedocument.wordprocessingml.document

[Delete](#)

[Choose File](#) No file chosen [Add Attachment](#)

The total size of all attachments cannot exceed 100MB



- Under the Order Items section, update the Ship Quantity being shipped.
- Click on Next.

Order Items

Order #	Line No.	Part # / Description	Customer Part #	Qty	Unit	Need By	Ship By	Unit Price	Subtotal	Tax	
0013010041	10	Battery,Laptop	000000000001017250	1.000	EA	17 Feb 2026		2,000.00 INR	2,000.00 INR	360.00 INR	Remove

Shipment Status

Total Item Due Quantity: 1 EA

Confirmation Status

Total Confirmed Quantity: 1.000 EA Total Backordered Quantity: 0 EA

Line	Ship Qty	Supplier Batch ID	Country of Origin	Production Date	Expiry Date	
1	1.000		- Select Country -			Add Details

[Add Ship Notice Line](#)

[Add Order Line Item](#)

[Save](#) [Exit](#) [Next](#)

- Review all the details entered carefully and click Submit.

SAP Business Network Standard Account [Get enterprise account](#) TEST MODE ? RY

Create Ship Notice [Previous](#) [Save](#) [Submit](#) [Exit](#)

Confirm and submit this document.

SHIP FROM	DELIVER TO
SINETEC AUTOMATION PRIVATE LIMITED CHINNA SUBBANNA LAYOUT, NO 19, FIRST FLOOR, SAIBAB COIMBATORE IN-DL 641011 India	Air India Ltd. Mumbai Kshipra IN-MH India

Ship Notice Header

SHIPPING	TRACKING
Packing Slip ID: 13010041/2026-27 Invoice No.: -- Requested Delivery Date: -- Ship Notice Type: -- Actual Shipping Date: -- Actual Delivery Date: 11 Feb 2026 12:00:00 pm Gross Volume: --	Tracking information not provided.

ATTACHMENTS

Attachments: Packing slip 13010041.docx

ADDITIONAL FIELDS

Additional information not provided.

Order Items

Hide Item Details

Order #	Line No.	Part # / Description	Customer Part #	Qty	Unit	Need By	Ship By	Unit Price	Subtotal	Tax
0013010041	10	Battery,Laptop	000000000001017250	1.000	EA	17 Feb 2026		2,000.00 INR	2,000.00 INR	360.00 INR

SHIPMENT STATUS

1. Ship Qty: 1.000 EA ⓘ

Hide Details

No detail information provided.

Previous

Save

Submit

Exit

- The Ship Notice number is visible in the Purchase Order under Related Documents

Purchase Order: 0013010041

Done

Create Order Confirmation ▾

Create Ship Notice

Create Invoice ▾

Order Detail

Order History




From:

Customer

Air India Limited,

Block 4, Vatika One-on-One,

Gurugram

Haryana 122007

India

Phone: +91 (0) 23422000

Fax:

To:

SINETEC AUTOMATION PRIVATE LIMITED

CHINNA SUBBANNA LAYOUT, NO 19, FIRST FLOOR, SAIBAB

COIMBATORE

Delhi 641011

India

Phone:

Fax:

Email: raman.yadav@airindia.com

Purchase Order

(Shipped)

0013010041

Amount: 2,000.00 INR

Version: 1

Track Order

Payment Terms ⓘ

0.000% 30

30 days Due based on Doc. date

Contact Information

Supplier Address

SINETEC AUTOMATION PRIVATE LIMITED

No.19 CHINNA SUBBANNA LAYOUT, NO 19

COIMBATORE

Routing Status: Acknowledged

Related Documents: 13010041/2026-27 ⓘ

Messages

- Click on Done.

Purchase Order: 0013010041

Done

Create Order Confirmation

Create Ship Notice

Create Invoice

Download

Print

More

Order Detail

Order History



From:
Customer
Air India Limited,
Block 4, Vatika One-on-One,
Gurgaon,
Haryana 122007
India
Phone: +91 () 23422000
Fax:

To:
SINETEC AUTOMATION PRIVATE LIMITED
CHINNA SUBBANNA LAYOUT, NO 19, FIRST FLOOR, SAIBAB
COIMBATORE
Delhi 641011
India
Phone:
Fax:
Email: raman.yadav@airindia.com

Purchase Order
(Shipped)
0013010041
Amount: 2,000.00 INR
Version: 1

Track Order

Feedback

Payment Terms
0.000% 30
30 days Due based on Doc. date

Contact Information
Supplier Address
SINETEC AUTOMATION PRIVATE LIMITED
No.19 CHINNA SUBBANNA LAYOUT, NO 19
COIMBATORE

Routing Status: Acknowledged
External Document Type: PO against Sourcing (ZPSO)
Related Documents: 13010041/2026-27
2026-27-001

Messages

- The status of the purchase order will be Shipped.

Resend Feedback				
Order Number	Customer	Amount	Date ↓	Order Status
0013010035	Air India Limited - TEST	₹180000 INR	Feb 9, 2026	New
0013010044	Air India Limited - TEST	₹10000 INR	Feb 5, 2026	New
0013010043	Air India Limited - TEST	₹5000 INR	Feb 5, 2026	New
0013010041	Air India Limited - TEST	₹2000 INR	Feb 3, 2026	Shipped
0013010040	Air India Limited - TEST	₹1000 INR	Feb 3, 2026	Shipped



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