



## Ariba Supplier Manual

**Department: Procurement and Supply Chain**

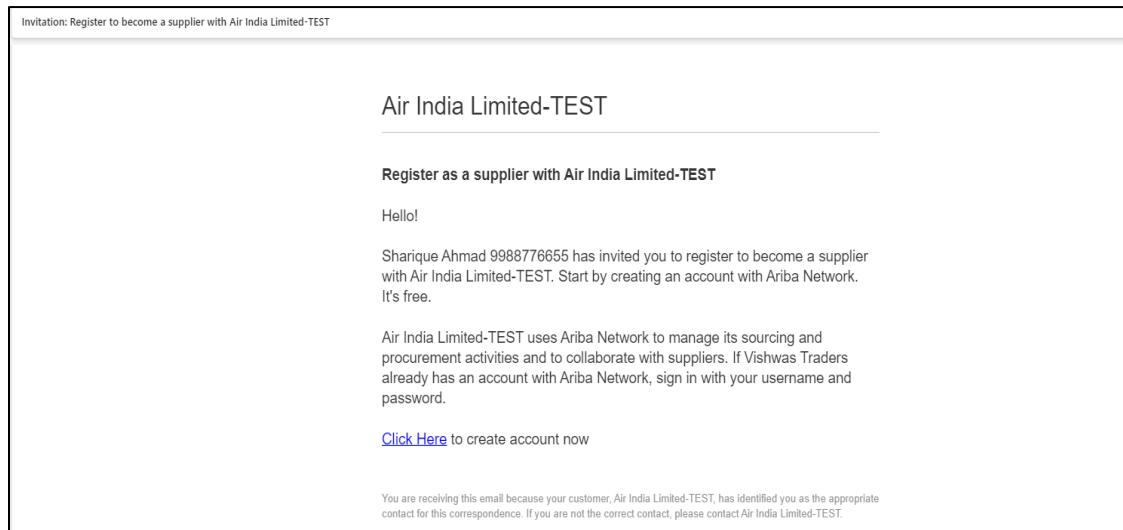
Document No.	
Version No.	
Effective From	
Date of Last Revision	

# Table of Contents

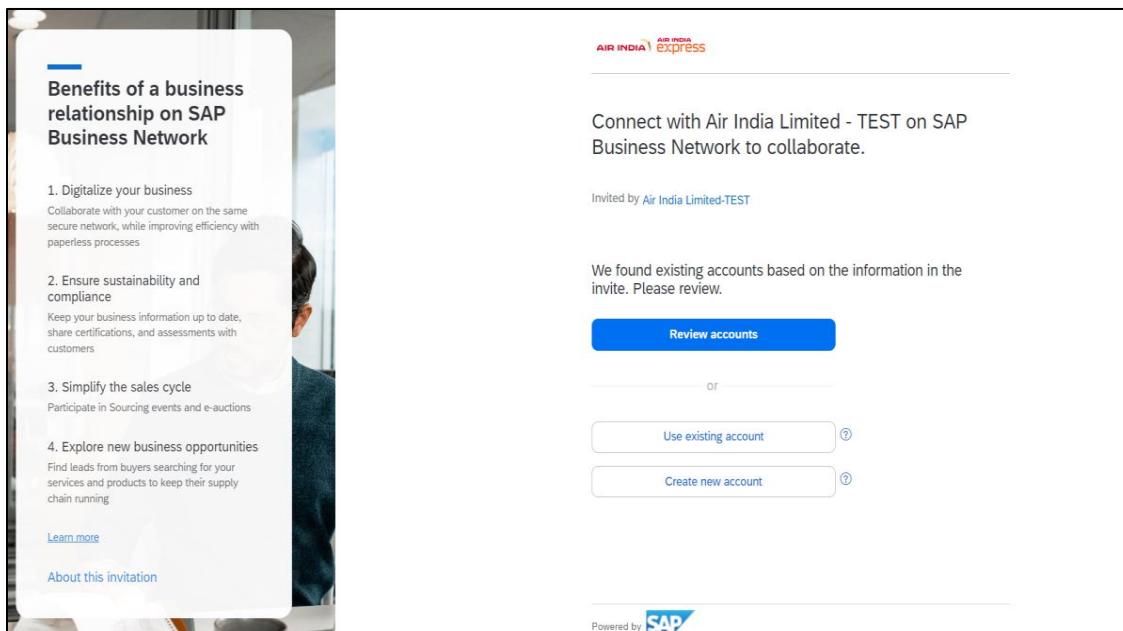
Table of Contents .....	2
1. Supplier Login/Signup.....	3
1.1    Supplier Login.....	4
1.2    Supplier Signup.....	6
2. Supplier Registration Form.....	10
2.1    General details .....	10
2.2    Contact Details.....	11
2.3    Taxation details .....	12
2.4    Bank Currency .....	13
2.5    Banking Information .....	13
2.6    Business Details .....	14
2.7    Compliances.....	14
2.8    Declaration .....	15
2.9    Submission .....	15
3. Change in Supplier Registration Form .....	16
4. Supplier Response : RFP .....	19
5. Supplier Response : Auction .....	28

# 1. Supplier Login/Signup

- The supplier will receive this type of mail notification having link for registering as a supplier for Air India/Air India Express in Ariba portal.



- The supplier can either click on “Review accounts” and “Use existing accounts” for login with older credentials or they can click on “Create new account” for creating new account in Ariba.



## 1.1 Supplier Login

- When supplier clicks “**Review accounts**” it will take them to this below page and within this page they can select their earlier account by clicking “Use this account” and then they have to fill credentials for the selected account and then supplier’s new account will linked with selected account.

[Back](#)

### Review matched accounts

Your company may already have an account. Please review the accounts in the table below.

Search Criteria | [Edit](#)

Company Name	E-mail address
Vishwas Traders	sharique.ahmad@pwc.com

Search results (20) | ★ Means you are a user of this account | **Bold font:** Matched values

Company name	Email domain matched	Country	State	DUNS number	Action ⓘ
★ Dummy1	Yes	India	Delhi		<a href="#">Use this account</a>

[Back](#)

### Benefits of a business relationship on SAP Business Network

1. Digitalize your business  
Collaborate with your customer on the same secure network, while improving efficiency with paperless processes
2. Ensure sustainability and compliance  
Keep your business information up to date, share certifications, and assessments with customers
3. Simplify the sales cycle  
Participate in Sourcing events and e-auctions
4. Explore new business opportunities  
Find leads from buyers searching for your services and products to keep their supply chain running

[Learn more](#)

**AIR INDIA express**

Sign in to connect with Air India Limited - TEST

Please login to the account: **Dummy1**

Username\*

[Forgot username?](#)

Password\*

[Forgot password?](#)

[Connect](#)

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[Privacy Statement](#) [Security Disclosure](#) [Terms of Use](#)

- Another way supplier can login using their existing credentials is that they have to click “**Use existing account**”.

Connect with Air India Limited - TEST on SAP Business Network to collaborate.

Invited by Air India Limited-TEST

We found existing accounts based on the information in the invite. Please review.

[Review accounts](#)

OR

[Use existing account](#) (?)

[Create new account](#) (?)

- It will take them to this below page and within this page they have to fill credentials for the older account and then clicking on “**Connect**” option supplier’s new account will linked with the selected account.

Sign in to connect with Air India Limited - TEST

Username\*

[Forgot username?](#)

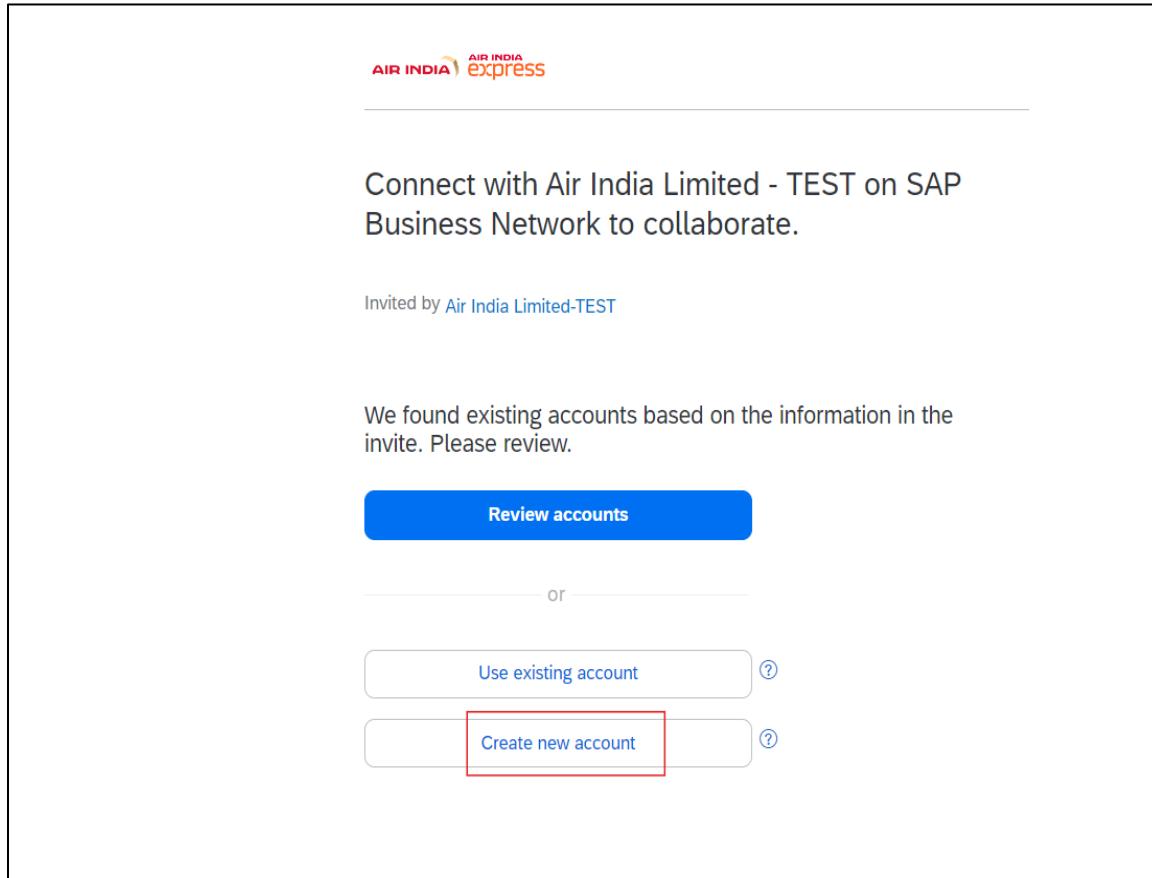
Password\*  
 (eye icon)

[Forgot password?](#)

[Connect](#)

## 1.2 Supplier Signup

- If the supplier wants to create a new account on Ariba Network, the supplier have to follow below steps.
- Suppliers have to click “**Create new account**”.



- It will redirect supplier to below page where they have to fill all details like, Country, Address etc. After filling all the details, they have to click “Create Account” option.

Create an account to connect and collaborate  
with Air India Limited - TEST on SAP Business  
Network

Company information 

DUNS number

[Don't know your DUNS number?](#)

Company (legal) name \*

Country/Region \*

Address line 1 \*

Address line 2

Address line 3

State \*

Zip \*

Administrator account information 

First name \*

Last name \*

Email \*

Use my email as my username

Password \*

Repeat password \*

I have read and agree with the [Terms of Use](#).  
 I hereby agree that SAP Business Network will make  
parts of my Personal Data (as defined in the [Privacy  
Statement](#)) accessible to other users and the public  
based on my role within the SAP Business Network and  
the applicable profile visibility settings.

Please see the [Privacy Statement](#) to learn how we process  
personal data.

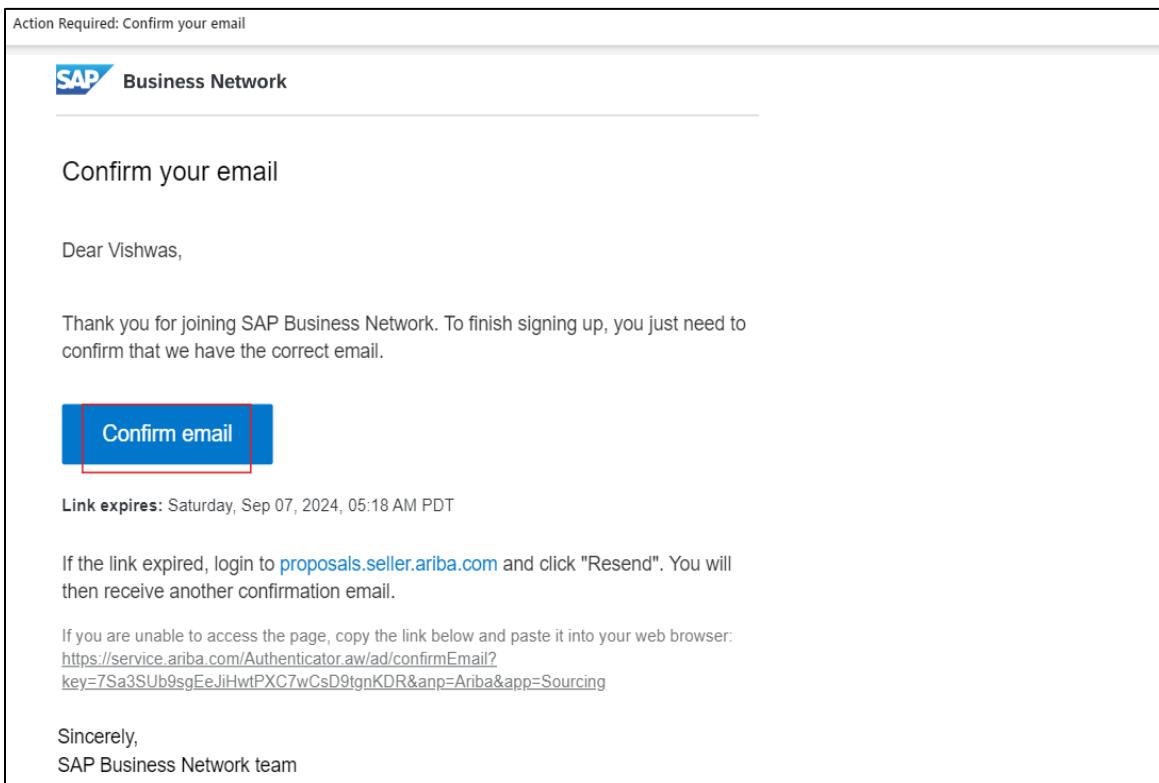
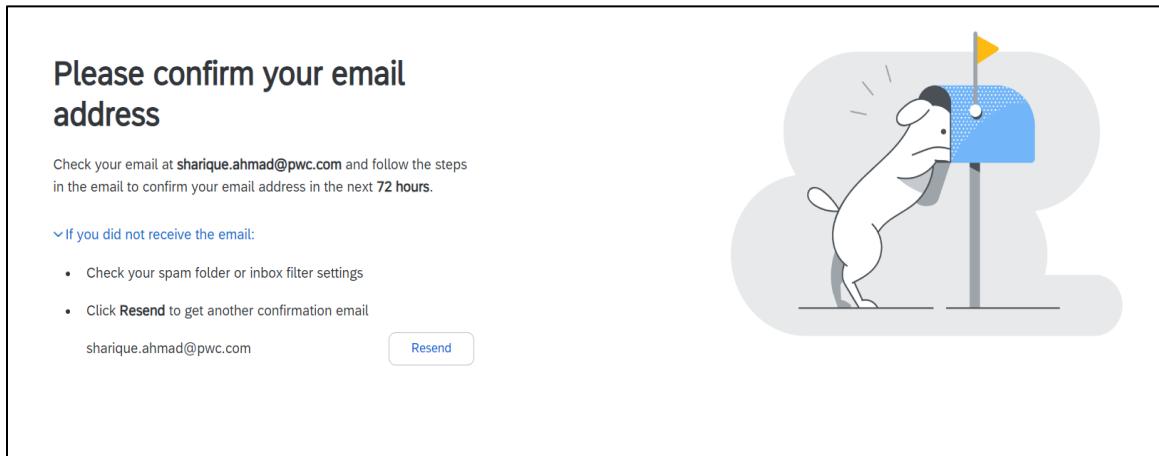
I'm not a robot



reCAPTCHA  
Privacy - Terms

**Create account**

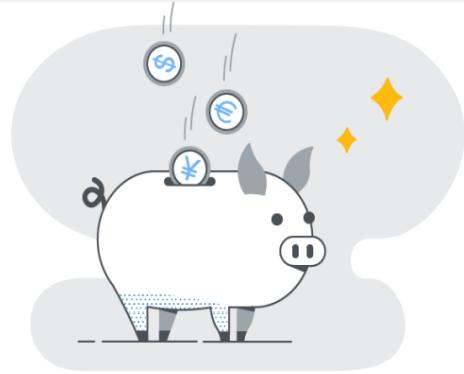
- After clicking “Create Account” below page will open where you can see supplier have to give confirmation for their email ID. For giving the confirmation, they will receive one mail and within that mail they have to click “Confirm Email” option.



- After giving confirmation, they will reach to below page where they can either fill these details or they can skip using “Remind me later” as these fields are not mandatory.

## Almost done! We just need a little bit more information.

Please provide the information below and you will be discovered by more customers looking for companies like yours.



### Product and Service Categories

Enter Product and Service Categories   or

### Ship-to or Service Locations

Enter Ship-to or Service Location   or

Remind me later

- After this for filling Supplier Registration Form, they have to go to “External Supplier Registration Form” within Registration questionnaires and where they will fill all details related to their company.

SAP Ariba Proposals and Questionnaires TEST MODE

AIR INDIA LIMITED-TEST

There are no matched postings.

Welcome to the Ariba Spend Management site. This site assists in identifying world class suppliers who are market leaders in quality, service, and cost. Ariba, Inc. administers this site in an effort to ensure market integrity.

**AIR INDIA express**

[Home](#)

**Events**

Title	ID	End Time	Event Type	Participated
				No Items

**Risk Assessments**

Title	ID	End Time	Event Type
			No Items

**Registration Questionnaires**

Title	ID	End Time	Status	
▼ Status: Open (1)	External Supplier Registration Form	Doc2162394544	10/4/2024 5:29 PM	Invited

**Qualification Questionnaires**

## 2. Supplier Registration Form

- The supplier or the internal user will fill up the supplier registration questionnaire.
- The top right-hand corner designates the time remaining to fill in the details.
- On the left-hand side, the dashboard shows the various tabs of the questionnaire content.

Console Doc1893684229 - External Supplier Registration Form

Time remaining 29 days 23:07:05

Event Messages Event Details Response History Response Team

Event Contents

All Content

Name  

▼ 1 General Details

1.1 Registration requested for  [1000] Air India Ltd.  [1100] Air India Express Ltd

1.2 Vendor Name Green Metaliks

1.3 Vendor Name 2  

1.4 Address  

Street:   House Number:  

Street 2:  

Street 3:  

District:  

Show More

1 General Details

2 Contact Details

3 Taxation details (A...)

4 Bank Currency

5 Banking Information

6 Business Details

7 Documentation

### 2.1 General details

General Details (Section 1 of 8) Next  

Name  

▼ 1 General Details

1.1 Registration requested for  [1000] Air India Ltd.  [1100] Air India Express Ltd

1.2 Vendor Name Green Metaliks

1.3 Vendor Name 2  

1.4 Address  

Street: Jessore Rd (i) House Number: 204 (i)

Street 2:   (i)

Street 3:   (i)

District:   (i)

Postal Code: 700120 (i) City: Kolkata (i)

Country/Region: India (IN) (i) State/Province/Region: West Bengal (25) (i)

1.5 Vendor Category Domestic/Indian (i)

1.6 Type of Firm [ZA] Private Ltd Com (i)

1.8 Product Type Non-Aviation (i)

1.11 Product [0015] Building (i)

(\*) indicates a required field

## 2.2 Contact Details

Console Doc1893684229 - External Supplier Registration Form

Event Messages Event Details Response History Response Team

Event Contents

- All Content
- 1. General Details
- 2. Contact Details
- 3. Taxation details (A...)
- 4. Bank Currency
- 5. Banking Information
- 6. Business Details
- 7. Compliances
- 8. Declarations

Contact Details

Name \*

2. Contact Details

2.1 Email IDs Add Email IDs (0)

2.2 Contact No. Add Contact No. (0)

2.3 Company Website (if applicable)

2.4 Contact Person Name \*

2.5 Designation of Contact Person \*

2.6 Contact Person Mobile Number \*

2.7 Contact Person Email Address \*

2.8 Alternate Contact Person Name

2.9 Alternate Contact Number

(\*) indicates a required field

(Section 2 of 8) < Prev. | Next > Time remaining  
29 days 23:00:58

Save Cancel

Clicking Save will only save your Repeatable Section answers. To submit your response, you will need to click Save and then click Submit Entire Response on the main screen.

All Content > 2.1 Email IDs

Email IDs (0)

Name \*

No items

Add Email IDs (\*) indicates a required field

Save Cancel

Clicking Save will only save your Repeatable Section answers. To submit your response, you will need to click Save and then click Submit Entire Response on the main screen.

All Content > 2.1 Email IDs

Email IDs (1)

Name \*

2. Email IDs #1

Email ID Delete \* priya.sharma@green.com

Add an additional Email IDs (\*) indicates a required field

## Contact Details

(Section 2 of 8) [« Prev](#) | [Next »](#)

Name <sup>†</sup>		
<b>▼ 2 Contact Details</b>		
2.1 Email IDs	<a href="#">Add Email IDs (1)</a>	
2.2 Contact No.	<a href="#">Add Contact No. (1)</a>	
2.3 Company Website (if applicable)	<input type="text"/>	
2.4 Contact Person Name	* Priya	
2.5 Designation of Contact Person	* Head	
2.6 Contact Person Mobile Number	* 4594689283	
2.7 Contact Person Email Address	* priya@green.com	
2.8 Alternate Contact Person Name	<input type="text"/>	
2.9 Alternate Contact Number	<input type="text"/>	
(* <sup>†</sup> ) indicates a required field		

## 2.3 Taxation details

<b>▼ 3 Taxation details (As applicable)</b>		
3.2 Corporate Identification No.	<input type="text"/>	
3.4 Certificate of Incorporation	<a href="#">Attach a file</a>	
3.5 GST Vendor Class	* Not Registered (0) <a href="#">▼</a>	
3.7 GST No.	<input type="text"/>	
3.8 GST RC or Declaration	<a href="#">Attach a file</a>	
3.9 Permanent Account Number (PAN)	* AAAAA1234A	
3.10 Please Attach PAN Card	* <a href="#">Attachment.docx</a> <a href="#">Update file</a> <a href="#">Delete file</a>	
3.11 MSME Applicable?	* Yes <a href="#">▼</a>	
3.12 Udyam Certificate ID	* [INMED] Medium <a href="#">▼</a>	
3.13 Udyam Certificate No.	* UDYAM-WB-19-1234567	
3.14 Udyam Valid From	* Fri, 1 Mar, 2024 <a href="#">▼</a>	
3.15 Udyam Valid To	* Sat, 16 Mar, 2024 <a href="#">▼</a>	
3.16 Udyam Registration City	* KOLKATA	
3.17 Udyam Certificate <a href="#">(i)</a>	<a href="#">Attach a file</a>	
3.18 CST Applicable?	* No <a href="#">▼</a>	
3.21 VAT No.	<input type="text"/>	
3.22 VAT Certificate	<a href="#">Attach a file</a>	
3.23 ECC Applicable?	* No <a href="#">▼</a>	
3.30 ESIC Certificate	<a href="#">Attach a file</a>	
3.31 EPFO Certificate	<a href="#">Attach a file</a>	

## 2.4 Bank Currency

Bank Currency

Name †

(Section 4 of 8) [« Prev](#) | [Next »](#) [grid](#)

▼ 4 Bank Currency

4.1 Bank Currency \* INR INR Others

(\*) indicates a required field

[Submit Entire Response](#) [Save draft](#) | [Compose Message](#) [Excel Import](#)

Bank Currency

Name †

(Section 4 of 8) [« Prev](#) | [Next »](#) [grid](#)

▼ 4 Bank Currency

4.1 Bank Currency \* Others Others

4.3 Enter currency \* Unspecified Unspecified ▼

(\*) indicates a required field

[Submit Entire Response](#) [Save draft](#) | [Compose Message](#) [Excel Import](#)

Unspecified  
[ADP] Andoran Peseta  
[AED] United Arab Emirates Dirham  
[AFA] Afghani Old  
[AFN] Afghani  
[ALL] Albanian Lek  
[AMD] Armenian Dram

## 2.5 Banking Information

Banking Information

Name †

(Section 5 of 8) [« Prev](#) | [Next »](#) [grid](#)

5 Banking Information [Add Banking Information \(0\)](#)

(\*) indicates a required field

Clicking Save will only **save** your Repeatable Section answers. To **submit** your response, you will need to click Save and then click **Submit Entire Response** on the main screen.

[Save](#) [Cancel](#)

All Content > 5 Banking Information

Banking Information (0)

Name †

No items

[Add Bank Details](#) (\*) indicates a required field

Banking Information (1)

Name ↑

▼ Bank Details #1 Delete

Supporting bank document (e.g., Cancelled Cheque/ KYC / Bank mandate form)	<a href="#">Attach a file</a>
*	
Bank Type:	<input type="button" value="Domestic ▾"/>
Country/Region:	<input type="button" value="India ▾"/>
Account Holder Name:	<input type="text"/>
Bank Key/ABA Routing Number:	<input type="text" value="HDFC0000060"/>
Account Number:	<input type="text" value="1234567890"/>
IBAN Number:	<input type="text"/>
SWIFT Code:	<input type="text"/>
Bank Control Key:	<input type="button" value="Savings [10] ▾"/>

[Add an additional Bank Details](#)

(\*) indicates a required field

## 2.6 Business Details

Business Details

(Section 6 of 8) [« Prev.](#) | [Next »](#) grid icon

Name ↑

▼ 6 Business Details

6.1 Have you previously worked with the Tata Group?	* <input type="button" value="No ▾"/>
6.3 Are you a Group Company (Related Party) of the Air India or Tata groups as per AS (Accounting Standard)?	* <input type="button" value=" [Z1] Yes ▾"/>
6.4 Type of Related Party	* <input type="button" value=" HOLDING ▾"/>
6.5 Business profile (eg. Product / Service catalogue, company brochure)	<a href="#">Attach a file</a>

(\*) indicates a required field

## 2.7 Compliances

Compliances

(Section 7 of 8) [« Prev.](#) | [Next »](#) grid icon

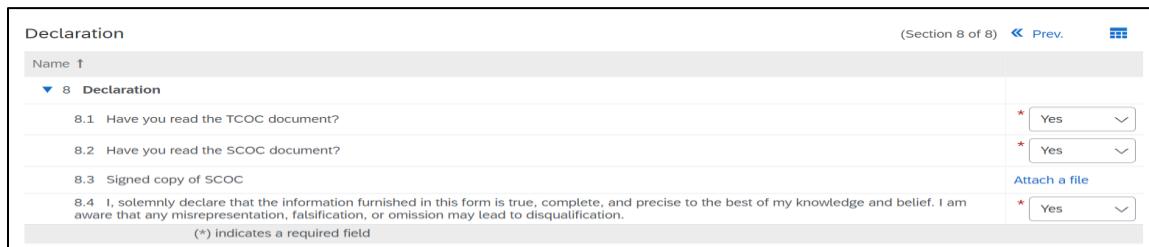
Name ↑

▼ 7 Compliances

7.1 Type of Business	* <input type="button" value="Agent ▾"/>
7.5 FSSAI License number	<input type="text"/>
7.6 FSSAI Certificate	<a href="#">Attach a file</a>
7.7 Trade Mark Certificate	<a href="#">Attach a file</a>
7.8 Shop & Estd. Certificate	<a href="#">Attach a file</a>

(\*) indicates a required field

## 2.8 Declaration



Declaration (Section 8 of 8) [« Prev.](#) [Next »](#)

Name \*

8 Declaration

8.1 Have you read the TCO document? Yes

8.2 Have you read the SCOC document? Yes

8.3 Signed copy of SCOC

8.4 I, solemnly declare that the information furnished in this form is true, complete, and precise to the best of my knowledge and belief. I am aware that any misrepresentation, falsification, or omission may lead to disqualification. Yes

(\* ) indicates a required field

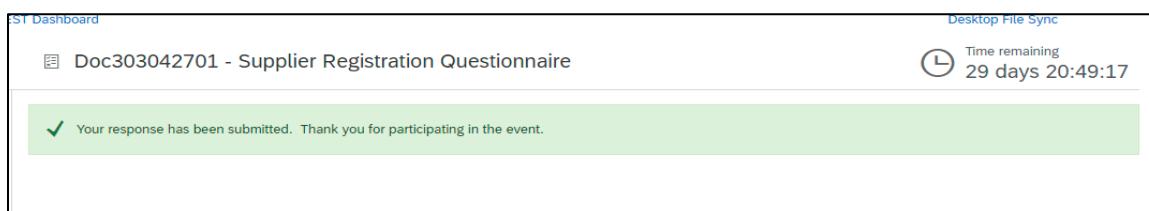
## 2.9 Submission

- After filling all these details, the supplier clicks on “Submit Entire response” to submit his/her registration form details. If any error shows up, necessary corrections must be made before re-submission.



Submit Entire Response | Save draft | Compose Message | Excel Import

- Compose Message – If there is any message that the supplier wants the buyer to know, and the information is not being captured in the registration form, the supplier can click on “Compose Message” and submit his/her message. It gets reflected on buyer portal when the supplier registers with the buyer site.
- Excel Import – The supplier, instead of filling the above details online, can also download the Ariba excel format, make necessary edits and additions offline, and re-upload it. If the necessary fields are filled correctly, all the data gets imported in the form.



ST Dashboard

Doc303042701 - Supplier Registration Questionnaire

Desktop File Sync

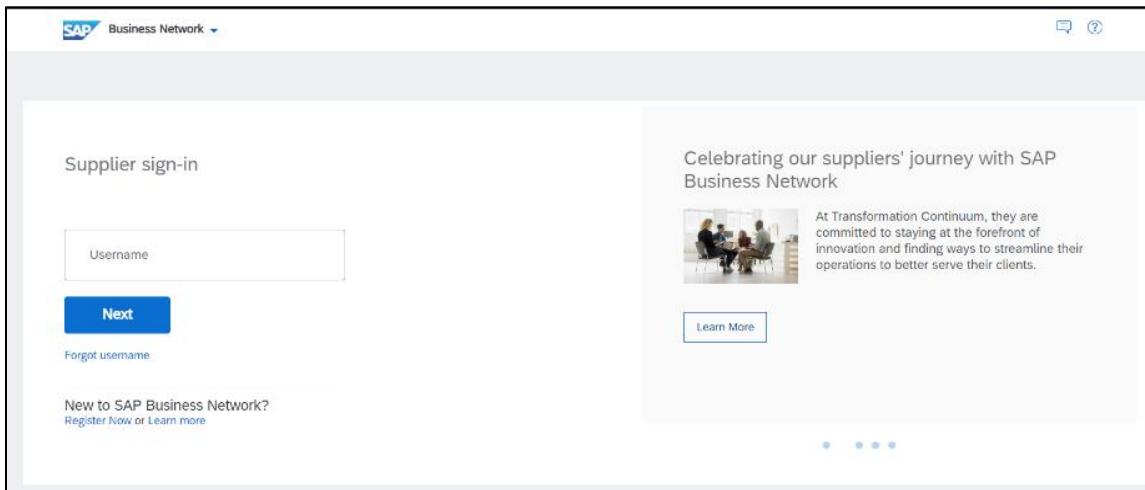
Time remaining: 29 days 20:49:17

Your response has been submitted. Thank you for participating in the event.

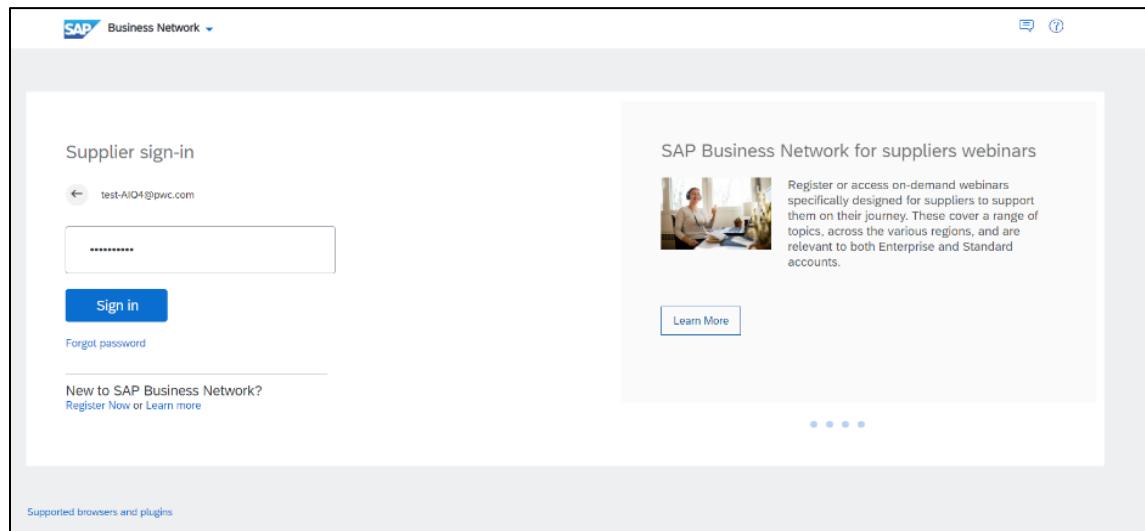
- When all fields are correctly filled and the supplier submits his/her response, the supplier details are successfully submitted for the buyer to review and verify on his portal.

### 3. Change in Supplier Registration Form

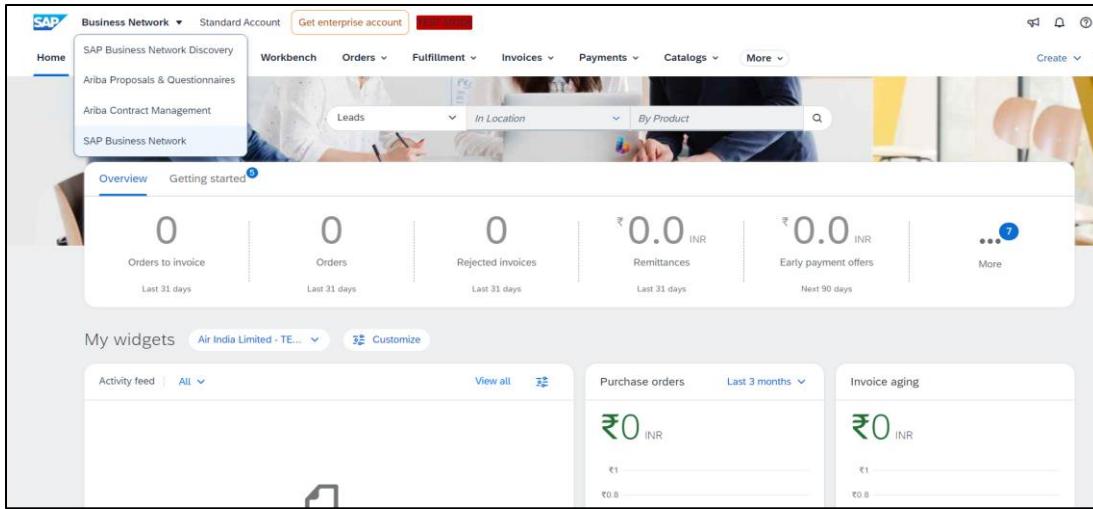
- Click on the link - [Supplier Network](#)



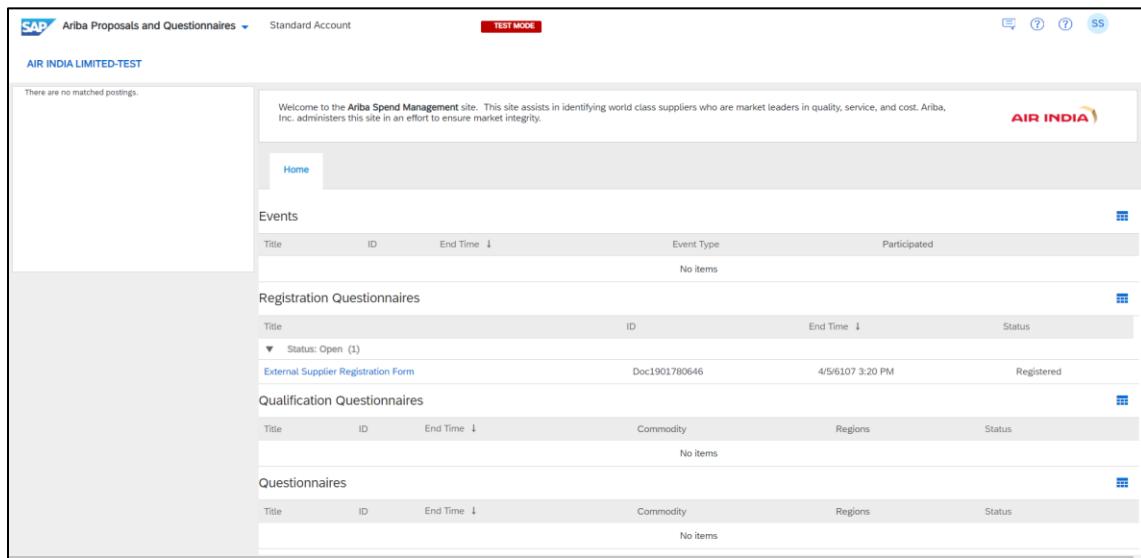
- Enter your credentials (user ID and password)



- Click on "Sign in".
- Click on "Business Network" and then click on "Ariba Proposals and Questionnaires".



- Go to “Registration Questionnaires” and click on “External Supplier Registration Form”.



- Click on “Revise Response”.

Console

You have submitted a response for this event. Thank you for participating.

Revise Response

All Content

Name ↑

1 General Details

1.1 Registration requested for [1000] Air India Ltd. [1000] Air India Ltd.

1.2 Vendor Name SDX 1

1.3 Vendor Name 2 ⓘ

2 Contact Details

3 Taxation details (A...)

4 Bank Currency

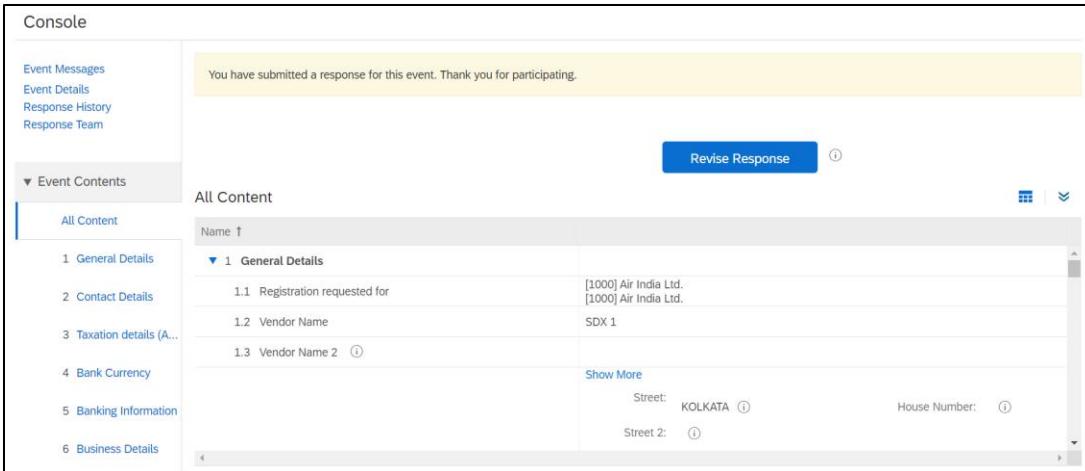
5 Banking Information

6 Business Details

Street: KOLKATA ⓘ House Number: ⓘ

Street 2: ⓘ

Show More



- Click on “OK”.

Console

You have submitted a response for this event. Thank you for participating.

⚠ Revise Response?

You have already submitted a response for this event. Click OK if you would like to revise your response.

OK Cancel

All Content

Name ↑

1 General Details

1.1 Registration requested for [1000] Air India Ltd. [1000] Air India Ltd.

1.2 Vendor Name SDX 1

1.3 Vendor Name 2 ⓘ

2 Contact Details

3 Taxation details (A...)

4 Bank Currency

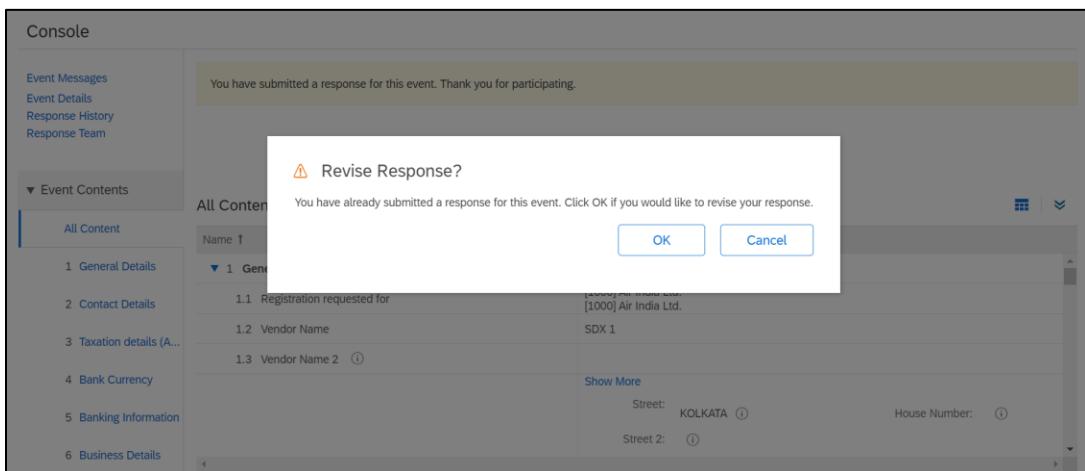
5 Banking Information

6 Business Details

Street: KOLKATA ⓘ House Number: ⓘ

Street 2: ⓘ

Show More



- Make the necessary changes and click on “Submit Entire Response”.

Console

All Content

Name ↑

1 General Details

1.1 Registration requested for  [1000] Air India Ltd.  [1100] Air India Express Ltd

1.2 Vendor Name SDX 1

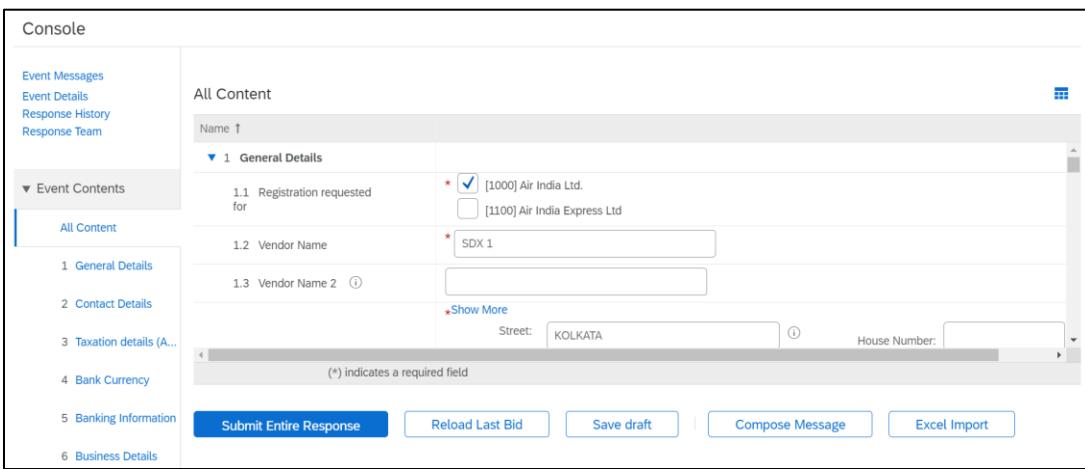
1.3 Vendor Name 2 ⓘ

Show More

Street: KOLKATA ⓘ House Number: ⓘ

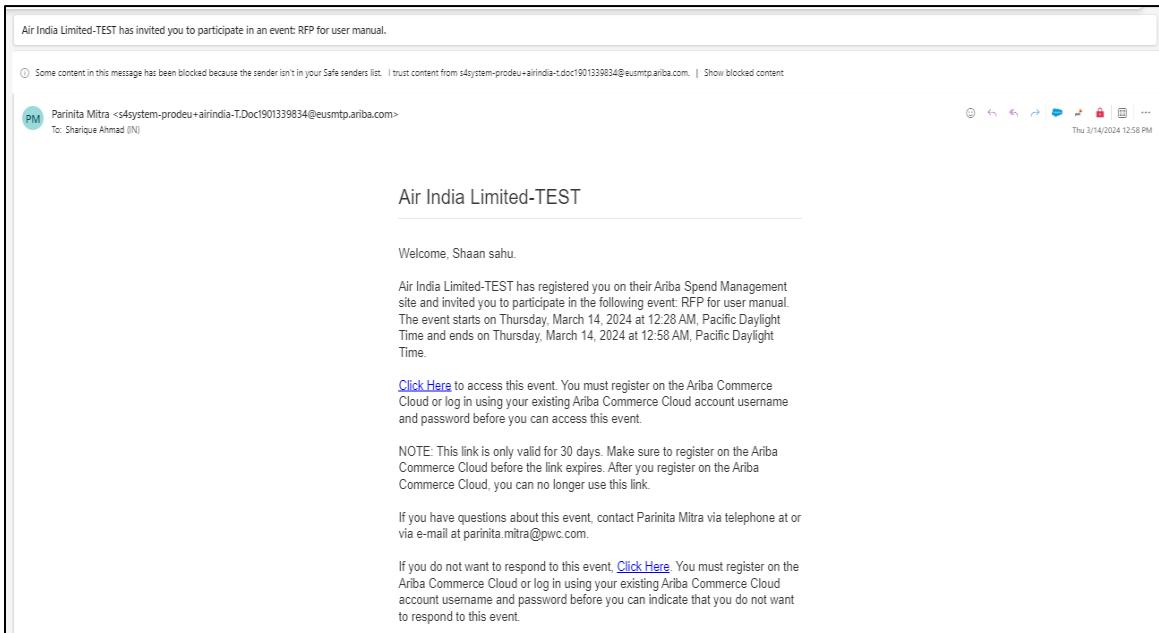
(\*) indicates a required field

Submit Entire Response Reload Last Bid Save draft Compose Message Excel Import



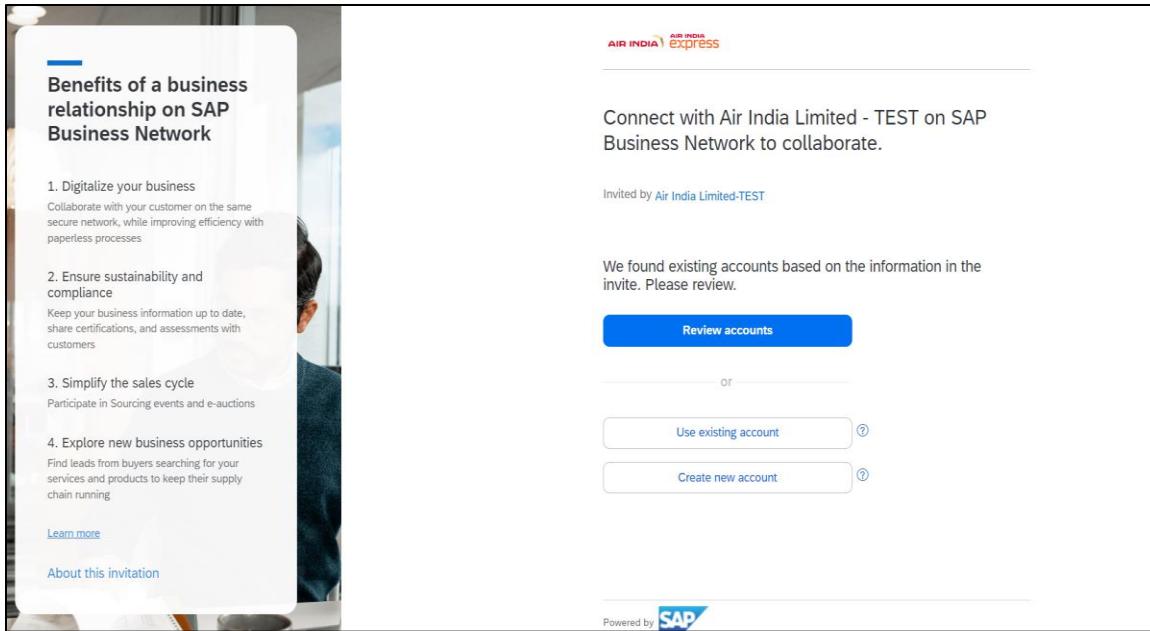
## 4. Supplier Response : RFP

- All invited suppliers will receive an email notification for accessing the event.

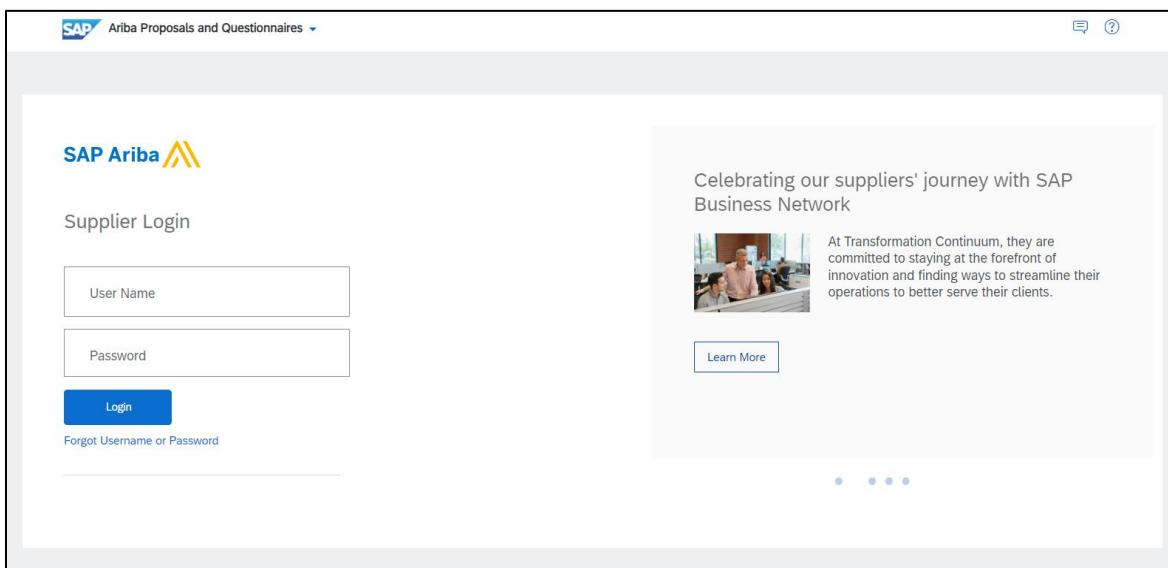


They will click on the “Click Here” option and this link will redirect the supplier to the Login or Signup page.

- Case 1 (No account in Ariba for AI)- If the supplier has no account in Ariba for Air India/Air India Express, they will get this below screen. They can either click on “Create New Account” for creating an Ariba account for Air India/Air India Express or if they have account in Ariba for other company they can click on “Use Existing Account” and put in their credentials and click on login, this will merge AI profile on their existing Ariba profile.



- Case 2 (Already registered in Ariba for AI)- In this case, the supplier will be redirected to the below login page, where they have to put the credentials and login into the system.



- After login into the Ariba portal, supplier will see below dashboard in which all the events will show within different sections as per there current status like Completed, Open or Pending selection.
- Supplier can open any event details by just clicking on the events name.

Ariba Proposals and Questionnaires - Standard Account TEST MODE

AIR INDIA LIMITED-TEST

Welcome to the Ariba Spend Management site. This site assists in identifying world class suppliers who are market leaders in quality, service, and cost. Ariba, Inc. administers this site in an effort to ensure market integrity.

Home

Events

Title	ID	End Time	Event Type	Participated
▼ Status: Completed (5)				
RFP- PBXX testing	Doc188433401	3/4/2024 1:15 PM	RFP	Yes
0060000090-0011000070- multi PR merging RA testing	Doc1885323176	3/1/2024 3:06 PM	Auction	Yes
RFP-0060000090-0011000070- multi PR merging	Doc1885010408	3/1/2024 11:25 AM	RFP	Yes
RFP- 0060000089-0011000068 all pricing terms testing	Doc1883626920	2/29/2024 4:53 PM	RFP	Yes
RFP-0060000034-0011000022	Doc1870219766	2/21/2024 12:46 PM	RFP	No
▼ Status: Open (1)				
RFP for user manual	Doc1901339834	3/14/2024 1:28 PM	RFP	No
▼ Status: Pending Selection (3)				
Auction-testing standalone	Doc1897573269	3/10/2024 9:56 PM	Auction	No
Auction- testing scenario 7	Doc1892237404	3/6/2024 2:01 PM	Auction	No
RFP-0060000034-0011000021	Doc1870154751	2/21/2024 11:34 AM	RFP	No

- For live event details supplier have to navigate to the open status events and click on the name of the event to participate and see all the details.

Status: Open (1)				
RFP for user manual	Doc1901339834	3/14/2024 1:28 PM	RFP	No

Now for participation in the event supplier have to follow below steps:

After clicking on the event name, the below page will open in which we can see the “Time remaining” on right top screen. On left side of the screen there is “Checklist” and within that checklist part 4 steps are given which supplier have to follow one by one for participating in the event. Also, supplier can download all the content related to event by clicking on “Download Content” option.

- This page is already in the “Review Event Details” tab where supplier can see all the details related to the event and this page is not editable. Supplier can only review all the details here.

Ariba Sourcing

Event Details Doc1901339834 - RFP for user manual

Event Messages Download Tutorials

Checklist

1. Review Event Details
2. Review and Accept Prerequisites
3. Select Lots/Line Items
4. Submit Response

Event Contents

All Content

Name	Price	Quantity	Extended Price	Total Cost
1 AI SAP ERP Fields				
1.1 Payment Term				
1.2 Incoterm				
1.3 Incoterm Location				
3 Braid-Gold Cellophane	10 meter			
Braid-Gold Cellophane				

Event Overview and Timing Rules

Owner: Parinita Mitra (i) Event Type: RFP

Currency: Indian Rupee Commodity: Carts M01001

- After reviewing the details, supplier will have to click on the second step "Review and Accept Prerequisites". The page below opens, in which SAP Ariba online events bid agreement will appear. Suppliers have to accept the terms for participating in the event.

Prerequisites Doc1901339834 - RFP for user manual

Checklist

1. Review Event Details
2. Review and Accept Prerequisites
3. Select Lots/Line Items
4. Submit Response

Prerequisites must be completed prior to participation in the event.

In consideration of the opportunity to participate in on-line events ('On-Line Events') held and conducted by the company sponsoring this On-Line Event ('Sponsor') on the web site (this 'Site') hosted by Ariba, Inc. ('Site Owner'), your company ('Participant' or 'You') agrees to the following terms and conditions ('Bidder Agreement'):

**1. Bids.** If You are invited to participate in the On-Line Event, Sponsor reserves the right to amend, modify or withdraw this On-Line Event. Sponsor reserves the right to accept or reject all or part of your proposal. Submission of a bid does not create a contract or any expectation by Participant of a future business relationship. Rather, by submitting a bid, you are making a firm offer which Sponsor may accept to form a contract, subject to section 2 below. Sponsor is not liable for any costs incurred by Participant in the preparation, presentation, or any other aspect of Participant's bid.

**2. Price Quotes.** Except to the extent Sponsor allows a non-binding bid, all Bids which Participant submits through the On-Line Events are legally valid quotations without qualification, except for data entry errors.

**3. Procedures and Rules.** Participant further agrees to be bound by the procedures and rules established by the Site and Sponsor.

**4. Confidentiality.** Participant shall keep all user names and passwords, the On-Line Event content, other confidential materials provided by the Site and/or Sponsor, and all bids provided by You or another participating organization in confidence and shall not disclose the foregoing to any third party.

**5. Bids through Site only.** Participant agrees to submit bids only through the on-line bidding mechanism supplied by the Site and not to submit bids via any other mechanism including, but not limited to, post, courier, fax, E-mail, or orally unless specifically requested by Sponsor.

**6. Ethical Conduct.** All parties will prohibit unethical behavior and are expected to notify the Site Owner by contacting the appropriate project team if they witness practices that are counter-productive to the fair operation of the On-Line Event. If Participant experiences any difficulties during a live On-Line Event, Participant must notify Site Owner immediately.

**7. Export Control.** All parties who use this Site hosted by Ariba, Inc. agree to comply with all applicable export control and sanctions laws, including the laws of the US, EU and Germany.

**8. Survival.** The terms and conditions of this Bidder Agreement shall survive completion of the On-Line Event.

\*\*\*\*

BA v1.1 19Aug05

- In this step supplier has to select "I accept the terms of this agreement" and then click on "OK" to submit this agreement.

I accept the terms of this agreement.

I do not accept the terms of this agreement.

OK Cancel

- Next step will be selecting the lots and bidding currency (if selected by buyer in rules)
  1. Select the event bidding currency from the drop-down list.
  2. The supplier must select and confirm the lots he can provide and bid for by clicking on “Confirm Selected Lots”.

Select Lots Doc1901339834 - RFP for user manual

Checklist

1. Review Event Details
2. Review and Accept Prerequisites
3. Select Lots/Line Items
4. Submit Response

Event Bidding Currency

Select event bidding currency: **Indian Rupee** 1

Use a different currency

Select Lots/Line Items

Name
3 Braid-Gold Cellophane
4 Pi-Cycle counting

Lots Available for Bidding

Name
3 Braid-Gold Cellophane
4 Pi-Cycle counting

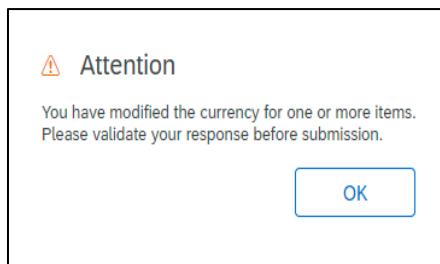
2 Name

3 Braid-Gold Cellophane  
Braid-Gold Cellophane

4 Pi-Cycle counting  
Pi-Cycle counting

Confirm Selected Lots/Line Items

- The supplier might get this message that the currency for one or more items has been modified. Validate the message and select OK.



Console Doc1901339834 - RFP for user manual

Event Messages Response History

Checklist

1. Review Event Details
2. Review and Accept Prerequisites
3. Select Lots/Line Items
4. Submit Response

All Content

Name	Price	Quantity	Extended Price	Total Cost
Freight in Value ():	3 USD all units			
Packing & Forwarding (%):	2 per unit			
Packing & Forwarding (H):	3 USD per unit			
Additional Charges % ():	2 per unit			
Additional Charges V ():	3 USD per unit			
Item Text:	Item text line 2			

(\*) indicates a required field

Submit Entire Response Update Totals Save draft Compose Message Excel Import

1 AI SAP ERP Fields

- The next section is the “Submit Response”. The supplier must answer all the mandatory questions under Pricing and Commercial terms.
- Once the supplier fills in all details, click on “Submit Entire Response”.

Console Doc1901339834 - RFP for user manual

Event Messages Response History

Pending Selection

Checklist

1. Review Event Details
2. Review and Accept Prerequisites
3. Select Lots/Line Items
4. Submit Response

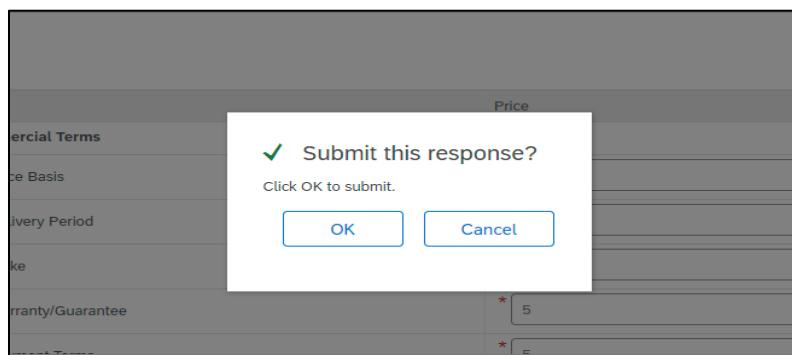
All Content

Name	Price	Quantity	Extended Price	Total Cost
1 AI SAP ERP Fields				
1.1 Payment Term	[A006]			
1.2 Incoterm	FOR			
1.3 Incoterm Location	Delhi			
3 Braid-Gold Cellophane	More... + \$50.00 USD	10 meter	\$500.00 USD	\$670.45 USD
4 PI-Cycle counting	More... + \$40.00 USD	10 each	\$400.00 USD	\$554.46 USD

Compose Message

1 AI SAP ERP Fields

- Select OK to submit the response.



View Message

Id: MSG222940318  
 From: DC Suppliers (Enrique Iglesias)  
 Sent: 03/14/2024 01:34 PM  
 To: Project Team; Air India Limited-TEST(Parinita Mitra); Air India Limited-TEST(aribaasystem)  
 Subject: Doc1901339834 - RFP for user manual

I have submitted my bid in USD

Done Reply

- The supplier can carry out the “Excel import” procedure to import bids as would be shown below.

**Step 1.** Click “Download Content” to download and review your event in an Excel Spreadsheet. Skip this step if you wish to import a previously downloaded file. If you want to start over, click “Download Original Excel Bid Sheets”.

[Download Content](#) [Download Attachments](#)

**Step 2.** Declare your intention to respond and enter your response in the Excel spreadsheet and save the file to your computer.

**Step 3.** Locate the saved Excel file on your computer using the Browse button.

No file chosen  
 Or drop file here

**Step 4.** Click **Upload** to import the contents of the Excel file to your event.  
 Note: Values in the Excel file will overwrite and delete any values you may have entered in your saved response.

[Upload](#)

- Go to import excel -> download content -> update the excel file -> re-upload the file.
- The supplier can revise the response till the event is open. Click on “Revise Response”, make the necessary changes, and click on “Submit Entire Response”.

Doc1901339834 - RFP for user manual

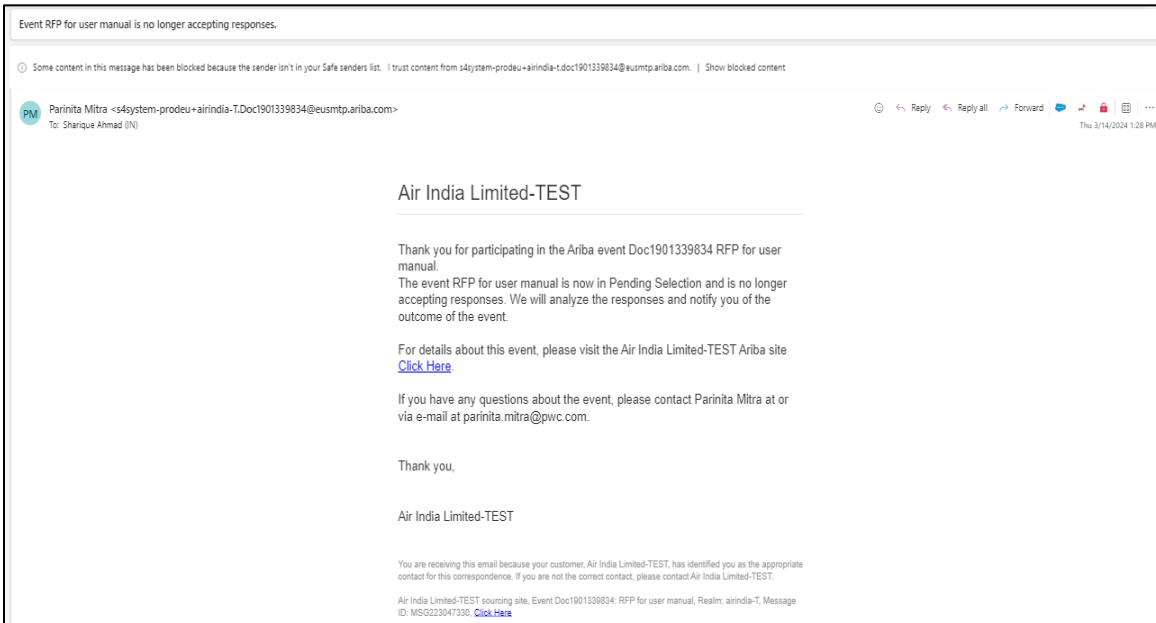
✓ Your response has been submitted. Thank you for participating in the event.

[Revise Response](#)

All Content

Name ↑	Price	Quantity	Extended Price	
▼ 1 AI SAP ERP Fields				
1.1 Payment Term	[A006]			
1.2 Incoterm	FOR			
1.3 Incoterm Location	New Delhi			
3 Braid-Gold Cellophane ▼	More... +	1,000.00 INR	10 meter	10,000.00 INR
4 PI-Cycle counting ▼	More... +	1,000.00 INR	10 each	10,000.00 INR

- As long as the timer is on, the supplier can revise response.



Event RFP for user manual is no longer accepting responses.

Some content in this message has been blocked because the sender isn't in your Safe senders list. I trust content from s4system-prod+airindia-t:doc1901339834@eusmtp.airba.com. | Show blocked content

Parinita Mitra <s4system-prod+airindia-T:Doc1901339834@eusmtp.airba.com>  
To: Sharique Ahmad (IN)

Thu 3/14/2024 1:28 PM

**Air India Limited-TEST**

Thank you for participating in the Ariba event Doc1901339834 RFP for user manual.  
The event RFP for user manual is now in Pending Selection and is no longer accepting responses. We will analyze the responses and notify you of the outcome of the event.

For details about this event, please visit the Air India Limited-TEST Ariba site [Click Here](#)

If you have any questions about the event, please contact Parinita Mitra at or via e-mail at parinita.mitra@pwc.com.

Thank you,

Air India Limited-TEST

You are receiving this email because your customer, Air India Limited-TEST, has identified you as the appropriate contact for this correspondence. If you are not the correct contact, please contact Air India Limited-TEST.

Air India Limited-TEST sourcing site, Event Doc1901339834: RFP for user manual, Realm: airindia-T, Message ID: MSG223047330. [Click Here](#)

- Supplier will get email notification for successful participation in the event.



Go back to Air India Limited-TEST Dashboard

Compose New Message

From: DC Suppliers (Enrique Iglesias)

To: Project Team

Subject: Doc1901339834 - RFP for user manual

Attachments: Attach a file

Send Cancel

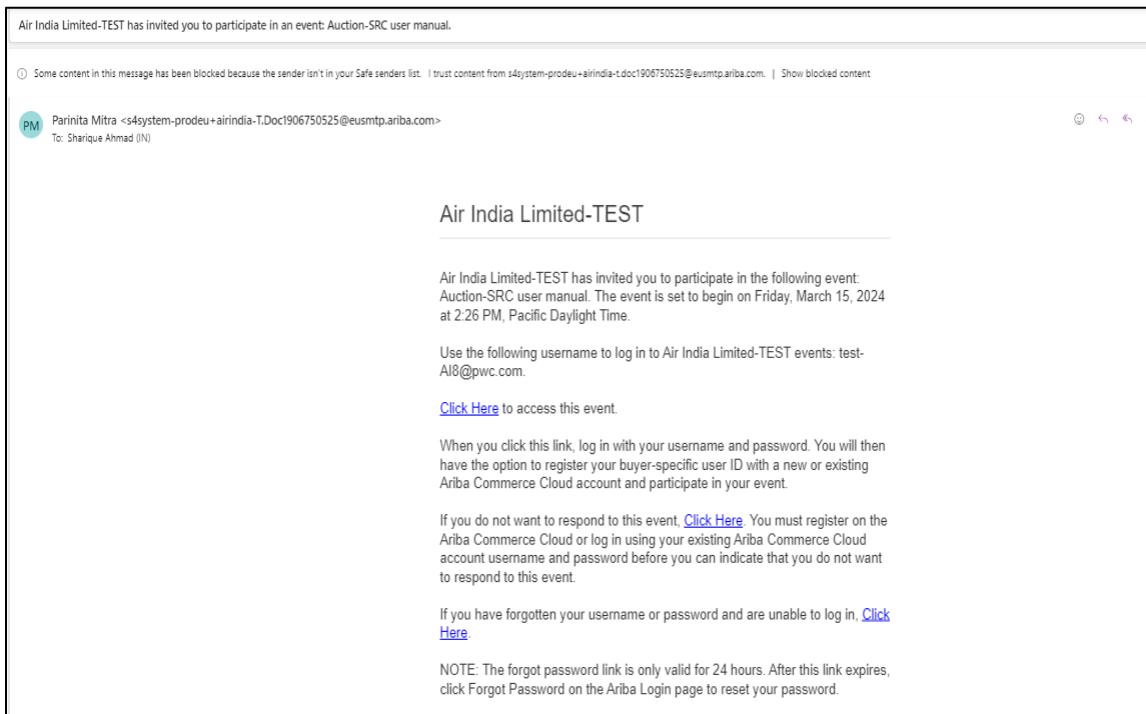
- The supplier can click on “Compose Message” to send messages/queries to the buyer.

Event Messages - RFP for user manual							<a href="#">Back to Console</a>
							 Pending Selection
Messages							
	Id	Reply Sent	Sent Date 	From	Contact Name	To	Subject
<input type="checkbox"/>	MSG222940318	No	03/14/2024 01:34 PM	DC Suppliers	Enrique Iglesias	Participants (0) Team (2)	Doc1901339634 - RFP for user manual
<input type="checkbox"/>	MSG223047330	No	03/14/2024 01:28 PM	Air India Limited-TEST	Parinita Mitra	Enrique Iglesias	Event RFP for user manual is no longer accepting responses.
<input type="checkbox"/>	MSG222940313	Not Applicable	03/14/2024 01:28 PM	DC Suppliers	Enrique Iglesias	Participants (0) Team (2)	Response (ID:D1951896563) in event RFP for user manual has been submitted.
<input type="checkbox"/>	MSG223047328	Not Applicable	03/14/2024 12:58 PM	Air India Limited-TEST	Parinita Mitra	Enrique Iglesias	Air India Limited-TEST has invited you to participate in an event: RFP for user manual.

- Suppliers can check event related messages by clicking on the “Event Messages.”
- Suppliers can see event status on the top right corner of the screen within the event.

## 5. Supplier Response : Auction

- All invited suppliers will receive an email notification for accessing the event.



Air India Limited-TEST has invited you to participate in an event: Auction-SRC user manual.

Some content in this message has been blocked because the sender isn't in your Safe senders list. I trust content from s4system-prodeu+airindia-t.doc1906750525@eusntp.ariba.com. | Show blocked content

Parinita Mitra <s4system-prodeu+airindia-T.Doc1906750525@eusntp.ariba.com>  
To: Sharique Ahmad (IN)

Air India Limited-TEST

Air India Limited-TEST has invited you to participate in the following event:  
Auction-SRC user manual. The event is set to begin on Friday, March 15, 2024 at 2:26 PM, Pacific Daylight Time.

Use the following username to log in to Air India Limited-TEST events: test-AI8@pwc.com.

[Click Here](#) to access this event.

When you click this link, log in with your username and password. You will then have the option to register your buyer-specific user ID with a new or existing Ariba Commerce Cloud account and participate in your event.

If you do not want to respond to this event, [Click Here](#). You must register on the Ariba Commerce Cloud or log in using your existing Ariba Commerce Cloud account username and password before you can indicate that you do not want to respond to this event.

If you have forgotten your username or password and are unable to log in, [Click Here](#).

NOTE: The forgot password link is only valid for 24 hours. After this link expires, click Forgot Password on the Ariba Login page to reset your password.

They will click on the “Click Here” option and this link will redirect the supplier to the Login or Signup page.

- Case 1 (No account in Ariba for AI)- If the supplier has no account in Ariba for Air India/Air India Express, they will get this below screen. They can either click on “Signup” and create an Ariba account for Air India/Air India Express or if they have account in Ariba for other company they can click on “Login” and put in their credentials and click on login. This will merge AI profile to their existing Ariba profile.

**SAP** Ariba Proposals and Questionnaires ?

Welcome, Shaan sahu

Have a question? [Click here to see a Quick Start guide.](#)

Sign up as a supplier with Air India Limited - TEST on SAP Ariba.

Air India Limited - TEST uses SAP Ariba to manage procurement activities.

Create an SAP Ariba supplier account and manage your response to procurement activities required by Air India Limited - TEST. [Sign up](#)

Already have an account? [Log in](#)

About SAP Business Network

The SAP Business Network is your entryway to all your Ariba seller solutions. You now have a single location to manage all of your customer relationships and supplier activities regardless of which Ariba solution your customers are using. Once you have completed the registration, you will be able to:

- Respond more efficiently to your customer requests
- Work more quickly with your customers in all stages of workflow approval

- Case 2 (Already registered in Ariba for AI)- In this case, the supplier will be redirected to the below login page, where they have to put the credentials and login into the system.

**SAP** Ariba Proposals and Questionnaires ?

**SAP Ariba** 

Supplier Login

User Name

Password

[Login](#)

[Forgot Username or Password](#)

Celebrating our suppliers' journey with SAP Business Network

 At Transformation Continuum, they are committed to staying at the forefront of innovation and finding ways to streamline their operations to better serve their clients.

[Learn More](#)

• • • •

- After login into the Ariba portal Supplier will see below dashboard in which all the events will show within different sections as per there current status like Completed, Open or Pending selection.
- Supplier can open any event details by just clicking on the events name.

Welcome to the Ariba Spend Management site. This site assists in identifying world class suppliers who are market leaders in quality, service, and cost. Ariba, Inc. administers this site in an effort to ensure market integrity.

Events

Title	ID	End Time	Event Type	Participated
▼ Status: Open (1)				
Auction-SRC user manual	Doc1906750525	3/16/2024 3:56 AM	Auction	No
▼ Status: Pending Selection (1)				
RFP for user manual	Doc1901339834	3/14/2024 1:28 PM	RFP	No

- For live events details supplier have to navigate to the open status events and click on the name of the event to participate and see all the details.

▼ Status: Open (1)				
Auction-SRC user manual	Doc1906750525	3/16/2024 3:56 AM	Auction	No

Now for participation in the event supplier have to follow below steps:

After clicking on the event name, the below page will open in which the supplier can see the “Time remaining” on right top screen. On left side of the screen there is “Checklist” and within that checklist, 4 steps are given which supplier has to follow one by one for participating in the event. Also, supplier can download all the content related to event by clicking on “Download Content” option.

- This page is already the “Review Event Details” page in which supplier can see all the details related to event and this page is not editable. Supplier can only review all the details here.

Event Details Doc1906750525 - Auction-SRC user manual Time remaining in open bidding 00:45:00

Event Messages Download Tutorials

Checklist

- Review Event Details
- Review and Accept Prerequisites
- Select Lots/Line Items
- Submit Bids

Event Contents

All Content

Name	Price	Quantity	Extended Price	Total Cost
▼ 1 AI SAP ERP Fields				
1.1 Payment Term				
1.2 Incoterm				
1.3 Incoterm Location				
3 Braid-Gold Cellophane	Less... 1,000.00 INR	10 meter	10,000.00 INR	10,000.00 INR
Braid-Gold Cellophane				
Discount Percentage:				
Shipping Cost:				
Discount Amount:				
Freight per Unit:				
Freight Percentage:	0% per unit			
Requested Delivery Date:	Wed, 17 Apr, 2024			

- After reviewing the details supplier will have to click on the second step “Review and Accept Prerequisites”. By clicking on this option below page will appear in which ideal SAP Ariba online events bid agreement will appear in which supplier have to accept the terms for participating in the event.

Prerequisites Doc1906750525 - Auction-SRC user manual

Checklist

- Review Event Details
- Review and Accept Prerequisites**
- Select Lots/Line Items
- Submit Bids

Prerequisites must be completed prior to participation in the event.

In consideration of the opportunity to participate in on-line events ('On-Line Events') held and conducted by the company sponsoring this On-Line Event ('Sponsor') on the web site (this 'Site') hosted by Ariba, Inc. ('Site Owner'), your company ('Participant' or 'You') agrees to the following terms and conditions ('Bidder Agreement'):

**1. Bids.** If You are invited to participate in the On-Line Event, Sponsor reserves the right to amend, modify or withdraw this On-Line Event. Sponsor reserves the right to accept or reject all or part of your proposal. Submission of a bid does not create a contract or any expectation by Participant of a future business relationship. Rather, by submitting a bid, you are making a firm offer which Sponsor may accept to form a contract, subject to section 2 below. Sponsor is not liable for any costs incurred by Participant in the preparation, presentation, or any other aspect of Participant's bid.

**2. Price Quotes.** Except to the extent Sponsor allows a non-binding bid, all Bids which Participant submits through the On-Line Events are legally valid quotations without qualification, except for data entry errors.

**3. Procedures and Rules.** Participant further agrees to be bound by the procedures and rules established by the Site and Sponsor.

**4. Confidentiality.** Participant shall keep all user names and passwords, the On-Line Event content, other confidential materials provided by the Site and/or Sponsor, and all bids provided by You or another participating organization in confidence and shall not disclose the foregoing to any third party.

**5. Bids through Site only.** Participant agrees to submit bids only through the on-line bidding mechanism supplied by the Site and not to submit bids via any other mechanism including, but not limited to, post, courier, fax, E-mail, or orally unless specifically requested by Sponsor.

**6. Ethical Conduct.** All parties will prohibit unethical behavior and are expected to notify the Site Owner by contacting the appropriate project team if they witness practices that are counter-productive to the fair operation of the On-Line Event. If Participant experiences any difficulties during a live On-Line Event, Participant must notify Site Owner immediately.

**7. Export Control.** All parties who use this Site hosted by Ariba, Inc. agree to comply with all applicable export control and sanctions laws, including the laws of the US, EU and Germany.

**8. Survival.** The terms and conditions of this Bidder Agreement shall survive completion of the On-Line Event.

\*\*\*\*  
BA v1.1 19Aug05

- In this step Supplier have to select “I accept the terms of this agreement” and then click on “OK” to submit this agreement.

I accept the terms of this agreement.

I do not accept the terms of this agreement.

**OK** **Cancel**

- Next step will be selecting the lots and bidding currency (if selected by buyer in rules)
  - Select the event bidding currency from the drop-down list.
  - The supplier must select and confirm the lots he can provide and bid for by clicking on “Confirm Selected Lots”.

Select Lots Doc1906750525 - Auction-SRC user manual Cancel

Checklist

1. Review Event Details
2. Review and Accept Prerequisites
3. Select Lots/Line Items
4. Submit Bids

Select the bidding currency at event level. You place bids using the bidding currency. This is the default currency assigned to all lots below.

Event Bidding Currency

Select event bidding currency: Select Currency... ▼ 1

Use a different currency Select Currency...

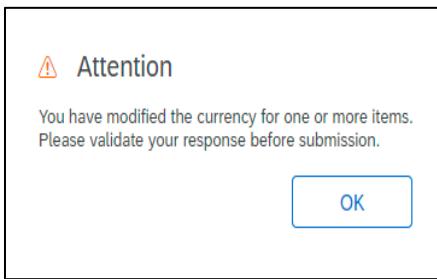
US Dollar  
Australian Dollar  
Indian Rupee

Lots Available for Bidding

Name	Status
<input checked="" type="checkbox"/> 3 Braid-Gold Cellophane	Open
<input checked="" type="checkbox"/> 4 PI-Cycle counting	Open

Confirm Selected Lots/Line Items 2

- The supplier might get this message that the currency for one or more items has been modified. Validate the message and select OK.



- The supplier can enter his initial and following bids here. The supplier can see ceiling value above after entering initial bid. The following bids are accepted only if they are below ceiling price.
- The supplier can set a certain percentage or amount of decrement on basic price at every bid and submit.
- The supplier can click on "Update Totals" to view updated total without submitting the bid.
- The supplier can compose message and send to buyer.
- The supplier has to click on "Submit entire response" to enter his/her bid.
- Below are some screenshots of participation or submission of bids.

Console Doc1906750525 - Auction-SRC user manual Time remaining in open bidding 00:35:51

Event Messages Response History

Checklist

1. Review Event Details
2. Review and Accept Prerequisites
3. Select Lots/Line Items
4. Submit Bids

Event Contents

All Content

Name	Rank	Price	Quantity	Extended Price	Total Cost	Leading
1 AI SAP ERP Fields						
1.1 Payment Term	*	[A006]				
1.2 Incoterm	*	FOR				
1.3 Incoterm Location	*	Delhi				
3 Braid-Gold Cellophane	More...	[+]		1,000.00 INR	10 meter	
4 PI-Cycle counting	More...	[+]		3,000.00 INR	10 each	
Decrement P&F Value	by	value	Apply	(*) indicates a required field		

Choose Lot View all lots

Submit Entire Response Update Totals Reload Last Bid Save draft Compose Message Excel Import

2.0 Braid-Gold Cellophane

- Suppliers can go to specific lots and submit bids by selecting lots by clicking lot name on the left bottom of the screen just within “choose lot” section.
- Suppliers can expand the lots data by clicking on “more +” option.

Console Doc1906750525 - Auction-SRC user manual Time remaining in open bidding 00:34:23

Event Messages Response History

Ceiling Value: 1,000.00 INR Leading Bid: Bid decrement: 50.00 INR

Checklist

1. Review Event Details
2. Review and Accept Prerequisites
3. Select Lots/Line Items
4. Submit Bids

Event Contents

All Content

Name	Rank	Price	Quantity	Extended Price	Total Cost	
3 Braid-Gold Cellophane	More...	[+]		1,000.00 INR	10 meter	
Decrement P&F Value	by	value	Apply	(*) indicates a required field		

Submit Current Lot Update Totals Save draft Compose Message

Period: All

Price - Braid-Gold Cellophane

Price
1,000.70
1,000.60
1,000.50
1,000.40
1,000.30
1,000.20
1,000.10
1,000.00
999.90
999.80
999.70
999.60
999.50
999.40
999.30
999.20
999.10
999.00

Bid History

Participant	Price	Submission Time
No items		

2.0 Braid-Gold Cellophane

3.0 PI-Cycle counting

- Above screenshot shows prebid submission screen of supplier. It includes ceiling value and bid decrement on the top of table.
- Below is the screenshot of after bid submission screen which includes Leading bid, Rank and including other two also.

Doc1906750525 - Auction-SRC user manual

Time remaining in open bidding 00:27:46

**My Bid Rank : 1** Ceiling Value: 1,000.00 INR Leading Bid: 940.00 INR Bid decrement: 50.00 INR

Name ↑	Rank	Price	Quantity	Extended Price	Total Cost
3 Braid-Gold Cellophane	1	* 940.00 INR	10 meter	9,400.00 INR	11,353.19 INR
Braid-Gold Cellophane					

- Graphical representation of bidding with respect to time.

Period: All

**Price - PI-Cycle counting**

**Bid History**

Participant	Price ↑	Submission Time
Shaan Travels	3,000.00 INR	3:25 AM

Doc1906750525 - Auction-SRC user manual

Time remaining in open bidding 00:29:42

Ceiling Value: 1,000.00 INR Leading Bid: Bid decrement:50.00 INR

Your value for Item 3, 'Price' must be equal to or lower than the ceiling value 1,000.00 INR.

Name ↑	Rank	Price	Quantity	Extended Price	Total Cost
3 Braid-Gold Cellophane	1	* 1,100.00 INR	10 meter	11,000.00 INR	13,261.82 INR
Braid-Gold Cellophane					

- Above screenshot is about restricting supplier from submitting bid greater than ceiling value.
- Below screenshots are related to a different supplier which selected USD as a bidding currency.

Doc1906750525 - Auction-SRC user manual

Time remaining in open bidding 00:27:46

**My Bid Rank : 1** Ceiling Value: 1,000.00 INR Leading Bid: 940.00 INR Bid decrement:50.00 INR

Name ↑	Rank	Price	Quantity	Extended Price	Total Cost
3 Braid-Gold Cellophane	1	* 940.00 INR	10 meter	9,400.00 INR	11,353.19 INR
Braid-Gold Cellophane					

Console Doc1906750525 - Auction-SRC user manual

Event Messages Response History

Checklist

- Review Event Details
- Review and Accept Prerequisites
- Select Lots/Line Items
- Submit Bids

All Content

Name	Rank	Price	My Response	Quantity	Extended Price	Total Cost	Leading
1 AI SAP ERP Fields							
1.1 Payment Term		\$1006					
1.2 Incoterm		CFR					
1.3 Incoterm Location		New York					
3 Braid-Gold Cellophane	More... +	\$11.69	USD	10 meter	\$116.90 USD	\$116.90 USD	\$10.99 USD
4 PI-Cycle counting	More... +	\$35.09	USD	10 each	\$350.90 USD	\$350.90 USD	\$35.09 USD

Decrement P&F Value by value Apply (\* indicates a required field)

Submit Entire Response Take Lead Update Totals Reload Last Bid Save draft Compose Message Excel Import

Time remaining in open bidding 00:25:24

Console Doc1906750525 - Auction-SRC user manual

Event Messages Response History

Checklist

- Review Event Details
- Review and Accept Prerequisites
- Select Lots/Line Items
- Submit Bids

My Bid Rank : 2 Ceiling Value: \$11.69 USD Leading Bid: \$10.99 USD Bid decrement: \$0.59 USD

Name	Rank	Price	Quantity	Extended Price	Total Cost	
3 Braid-Gold Cellophane	2	\$11.69	USD	10 meter	\$116.90 USD	\$137.78 USD

Decrement P&F Value by value Apply (\* indicates a required field)

Submit Current Lot Take Lead Update Totals Reload Last Bid Save draft Compose Message

Period: All

Price - Braid-Gold Cellophane

Bid History

Participant	Price	Submission Time
AIR TEST 1	\$11.69 USD	3:32 AM

Time remaining in open bidding 00:23:24

- The acceptable bid has been submitted. The bid is often not allowed when the lead bid is not surpassed or the protection buffer is not kept, depending on the settings kept by buyer.
- The lead bid is surpassed and bid rank is 1.
- The updated basic price, total cost, extended price and net price is indicated here.
- The supplier receives a notification that overtime has been triggered and time has been extended to 2 mins. This happens when the lead bid is surpassed in the last moments of auction.

Submit Current Lot Update Totals Reload Last Bid Save draft

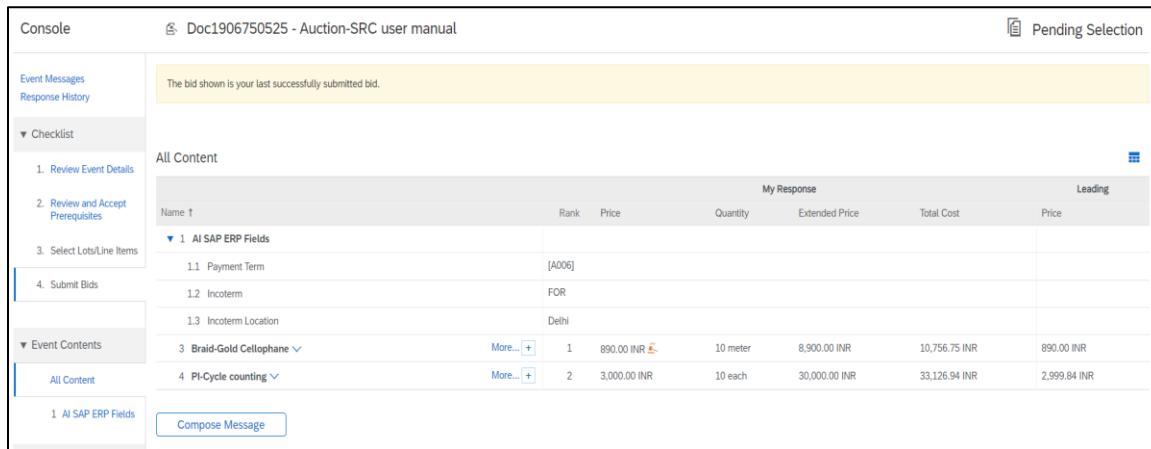
Notification (2)

4

1. Pratham Mani - Event Auction - O&M - S3 - Lot 2.1 - Motor has been extended due to a last minute bid (overtime).

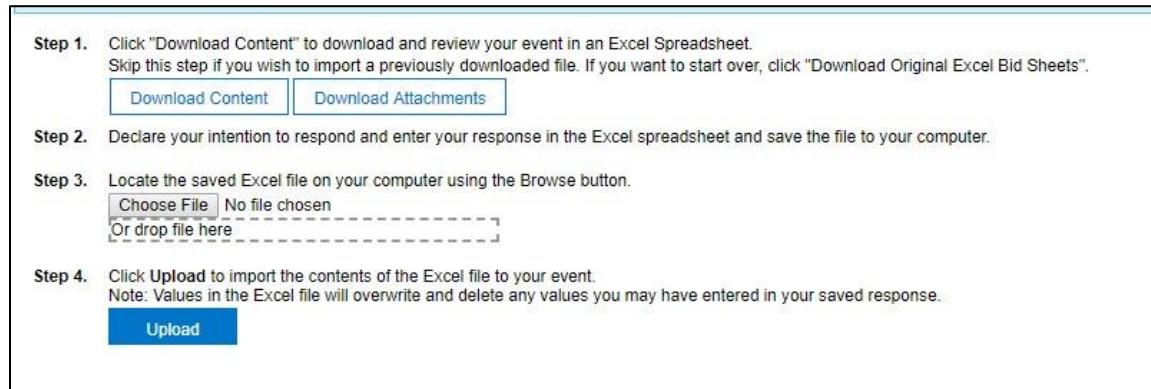
2. Pratham Mani - Event Auction - O&M - S3 - Lot 2.1 - Motor has been extended due to a last minute bid (overtime).

- The initial bid entered by supplier is 1000 INR. The second time supplier tries to submit the same value, he gets an error as duplicate bids are not allowed.
- The bid rank shown is 2, indicating that there is someone with a better bid. The supplier keeps on bidding till his rank is 1, i.e., he is winning the auction, or his margin is exhausted.
- Once the supplier fills in all details, click on “Submit Entire Response”.



The screenshot shows the 'Supplier Response' interface. The top navigation bar includes 'Console', 'Doc1906750525 - Auction-SRC user manual', and 'Pending Selection'. The left sidebar has sections for 'Event Messages', 'Response History', 'Checklist' (with items 1-4), and 'Event Contents' (with 'All Content' and '1 AI SAP ERP Fields'). The main content area displays a table of bids. The table has columns: Name, Rank, Price, Quantity, Extended Price, Total Cost, and Price. The first bid is for '1 AI SAP ERP Fields' with a rank of 1, price of 890.00 INR, and quantity of 10 meter. The second bid is for '3 Braid-Gold Cellophane' with a rank of 2, price of 3,000.00 INR, and quantity of 10 each. A message in the top right says 'The bid shown is your last successfully submitted bid.'

- Above screenshot is showing participants screen after completion of bidding time.
- The supplier can also participate in the event using the excel import option during the live event time.



The screenshot shows the 'Import Excel' steps. Step 1: 'Click "Download Content" to download and review your event in an Excel Spreadsheet. Skip this step if you wish to import a previously downloaded file. If you want to start over, click "Download Original Excel Bid Sheets".' It includes 'Download Content' and 'Download Attachments' buttons. Step 2: 'Declare your intention to respond and enter your response in the Excel spreadsheet and save the file to your computer.' Step 3: 'Locate the saved Excel file on your computer using the Browse button.' It shows a 'Choose File' button with 'No file chosen' and a dashed area for 'Or drop file here'. Step 4: 'Click Upload to import the contents of the Excel file to your event. Note: Values in the Excel file will overwrite and delete any values you may have entered in your saved response.' It includes an 'Upload' button.

- Go to import excel -> download content -> update the excel file -> re-upload the file.
- Supplier will get email notification for successful participation in the event.

Event Auction-SRC user manual is no longer accepting responses.

Some content in this message has been blocked because the sender isn't in your Safe senders list. I trust content from s4system-prodeu+airindia-T.doc1906750525@eusmtp.ariba.com. | Show blocked content

PM Parinita Mitra <s4system-prodeu+airindia-T.Doc1906750525@eusmtp.ariba.com>  
To: Sharique Ahmad (IN)

[Reply](#) [Reply all](#) [Forward](#) [Print](#) [Save](#)

**Air India Limited-TEST**

Thank you for participating in the Ariba event Doc1906750525 Auction-SRC user manual.  
The event Auction-SRC user manual is now in Pending Selection and is no longer accepting responses. We will analyze the responses and notify you of the outcome of the event.

For details about this event, please visit the Air India Limited-TEST Ariba site [Click Here](#)

If you have any questions about the event, please contact Parinita Mitra at or via e-mail at parinita.mitra@pwc.com.

Thank you,

Air India Limited-TEST

You are receiving this email because your customer, Air India Limited-TEST, has identified you as the appropriate contact for this correspondence. If you are not the correct contact, please contact Air India Limited-TEST.

Air India Limited-TEST sourcing site: Event Doc1906750525: Auction-SRC user manual, Realm: airindia-T, Message ID: MSG223047501, [Click Here](#)

Go back to Air India Limited-TEST Dashboard

Compose New Message

From: DC Suppliers (Enrique Iglesias)  
To: Project Team  
Subject: Doc1901339834 - RFP for user manual  
Attachments: Attach a file

Desktop File Sync [Send](#) [Cancel](#)

- The supplier can click on “Compose Message” to send messages/queries to the buyer.

Event Messages - RFP for user manual [Back to Console](#)

Pending Selection [Edit](#)

Messages

ID	Reply Sent	Sent Date	From	Contact Name	To	Subject
MSG222940318	No	03/14/2024 01:34 PM	DC Suppliers	Enrique Iglesias	Participants (0) Team (2)	Doc1901339834 - RFP for user manual
MSG223047330	No	03/14/2024 01:28 PM	Air India Limited-TEST	Parinita Mitra	Enrique Iglesias	Event RFP for user manual is no longer accepting responses.
MSG222940313	Not Applicable	03/14/2024 01:28 PM	DC Suppliers	Enrique Iglesias	Participants (0) Team (2)	Response (ID=ID1951896563) in event RFP for user manual has been submitted.
MSG223047328	Not Applicable	03/14/2024 12:58 PM	Air India Limited-TEST	Parinita Mitra	Enrique Iglesias	Air India Limited-TEST has invited you to participate in an event: RFP for user manual.

[View](#) [Reply](#) [Compose Message](#) [Download all attachments](#) [Back to Console](#)

- Suppliers can check event related messages from clicking on the “Event Messages.”
- Suppliers can see event status on right top of the screen within the event.
- The supplier will also get mail notification with the message from the buyer.